

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE

**WEDNESDAY 24 JULY 2013
7.00 PM**

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of the Meeting Held on 4 June 2013

3 - 12

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions.. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

CRIME AND DISORDER SCRUTINY COMMITTEE

The Crime and Disorder Scrutiny Committee will sit for item 5 and 6 only on the agenda.

5. Safer Peterborough Partnership Plan - 2011-14

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6. Overview of the Operation Can Do Programme

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE

7. Vivacity Culture and Leisure Trust - Culture and Leisure Services

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8. Commercial Operations

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9. Scrutiny in a Day: A Focus on the Welfare Reform

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10. **Notice of Intention to Take Key Decisions** 65 - 78
11. **Work Programme** 79 - 84
12. **Date of Next Meeting**

11 September 2013



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

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Committee Members:

Councillors: M Lee (Chair), S Day (Vice Chairman), P Kreling, G Simons, Johnson, Forbes and J R Fox

Substitutes: Councillors: D Over, N Shabbir and B Saltmarsh

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE
HELD IN THE
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH
ON
TUESDAY 4 JUNE 2013**

Present: Councillors Lee (Chairman), Day (Vice Chairman) Over, Serluca, Johnson and Forbes

Also Present: Keith Jones, Citizens Advice Bureau
Julie Coleman, Department of Work and Pensions
Sharon Keogh, Peterborough Food Bank / Care Zone

Officers in Attendance: Adrian Chapman Head of Neighbourhood Services
Sean Evans Housing Needs Manager
Sarah Hebblethwaite Assistant Housing Needs Manager
Belinda Child Strategic Housing Manager
Leonie McCarthy Social Inclusion Manger
Gary Goose Safer & Stronger Peterborough Strategic Manager
Gurvinder Kaur Lawyer
Paulina Ford Senior Governance Officer

1. Apologies

Apologies were received from Councillors Kreling, Simons and JR Fox. Councillor Over and Councillor Serluca attended as substitutes for Councillor Kreling and Councillor Simons.

2. Declarations of Interest and Whipping Declarations

There were no Declarations of Interest.

3. Minutes of the meeting held on 7 March 2013

The minutes of the Strong and Supportive Communities Scrutiny Committee meeting held on 17 March 2013 were approved as an accurate record.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for Call-in to consider

At this point the Chairman requested that the Committee consider item 8 - Review of 2013/13 and Work Programme for 2013/2014 first on the agenda. The Committee agreed to this request. Item 8 therefore became item 5 on the agenda.

5. Review of 2013/13 and Work Programme for 2013/2014

The Senior Governance Officer introduced the report which provided the Committee with:

- a review of work undertaken during 2012/13 and recommendations made
- the terms of reference for the Committee and
- a draft work programme for 2013/2014 for consideration

The Chairman reminded the Committee that part of the remit of the Committee was to undertake all of the Council's statutory functions in accordance with Sections 19 & 20 and associated regulations of the Police and Justice Act 2006, relating to scrutiny of crime and disorder matters, including acting as the Council's Crime and Disorder Committee. This covered scrutiny of the Safer Peterborough Partnership Plan. The Chairman suggested that the Committee focus on the three priorities within the Safer Peterborough Partnership Plan over the next three meetings monitoring performance against outcomes. The priorities were:

- Reducing crime
- Tackling anti-social behaviour and hate crime
- Building stronger and more supportive communities

The Chairman also suggested that as Vivacity had now been in place for three years that the Committee look at whether it was providing value for money.

The Chairman informed Members that the Council needed to deliver a Cultural Strategy for the next five years which needed to be drafted and implemented during 2013. The Committee would therefore need to scrutinise this as part of its remit.

Members also requested that the City Centre Business Plan be brought before the Committee at the meeting in July.

ACTION AGREED

The Committee agreed that the Senior Governance Officer work with the Chair and Group Representatives to manage the work programme of the Committee and programme in the requested items.

6. Draft Homelessness Strategy 2013 – 2018

The Housing Needs Manager introduced the report which provided the Committee with the Draft Homelessness Review and Draft Homelessness Strategy 2013-2018. This was being presented to the Committee for final sign off before being presented to Cabinet and Full Council for adoption. Also in attendance was the Assistant Housing Needs Manager and Strategic Housing Manager. The Draft Homelessness Strategy had previously been presented to the Committee at its meeting on 7 March 2013 for comment. The proposed draft Strategy took the form of an action plan which would be monitored on a quarterly basis throughout the life of the plan. There were four strategic aims of the strategy:

- Strategic Aim 1 – Preventing and relieving homelessness through a robust partnership approach
- Strategic Aim 2 - Increasing access to safe, warm, healthy and affordable accommodation
- Strategic Aim 3 – Reduce and prevent rough sleeping
- Strategic Aim 4 – Promoting settled lifestyles and sustainable communities

The committee was asked to:

1. Note the findings of the Homelessness Review
2. Comment on and agree on the strategic objectives set out in the Homelessness Strategy 2013 – 2018 and approve the Draft Homelessness Strategy
3. Approve the draft strategy to be taken forward to Cabinet and Full Council for adoption

Observations and questions were raised around the following areas:

- Members were concerned that the Royal Borough of Kensington and Chelsea were actively seeking land for accommodation for their homeless population in Peterborough. *The Executive Director of Operations informed Members that Peterborough City Council*

was not currently in negotiations with the Royal Borough of Kensington and Chelsea and that there were no intentions to do so at this stage.

- *Was the Director aware of any other Authorities wanting to acquire land in Peterborough to facilitate the type of arrangements that had recently been detailed in the Press? The Executive Director of Operations was unaware of any other Authorities having approached Peterborough City Council to acquire land. Members were advised that any other Authority would be entitled to buy land and build houses in Peterborough if they so wished.*
- *Were officers aware of any residents who have come from London and taken up residence in the private rented sector in Peterborough? The Housing Needs Manager informed Members that following the introduction of the Localism Act in 2011 there were new powers handed down to Authorities to discharge their homelessness duties by making an offer of suitable accommodation within the private sector. This gave Local Authorities freedom to procure accommodation outside of their district. There were many London Boroughs who had looked for accommodation across the country. Local Authorities were free to contact private letting agents across the country.*
- *Members were concerned that people coming from London and taking up accommodation in the private sector would impact on the availability of accommodation for Peterborough residents. Was this being monitored? Members were advised that it was not a requirement for London Boroughs to inform Peterborough City Council when they placed people with private landlords. This would therefore be difficult to monitor.*
- *What was the 'Jam Jar' account? Members were advised that the 'Jam Jar' account had been set up with the Credit Union and was an account that helped people manage their money post receipt of Universal Credit. Money would go into the account and be sectioned off in to different 'Jam Jars' so that it could not be spent and only utilised for essential costs such as rent, electricity, heating or food. Its purpose was to help people who had not previously had experience in managing their money or who currently had difficulty in managing their money.*
- *How many people have applied for the discretionary housing payment, how many people have been accepted and how long does it take to make a decision after application? Members were advised that it was managed by the Serco Client Team and not within the Housing Team. The Officer advised that he would find out and report back to Members.*
- *The information in the report gave the total number of acceptances and number of households in temporary accommodation per 1000 by Local Authority and Peterborough compared to Norwich, Ipswich and Cambridge. Why was Peterborough compared to these Authorities? Members were advised that CIPFA Statistics were used and those authorities were originally part of the Best Value cohort group that Peterborough were placed within which was based on similar populations and similar make up. Peterborough had been part of this cohort group for the last ten years.*
- *What does the term 'those who hit the streets' mean? Members were advised that it was a technical term referring to people who were unable to secure accommodation either rented or with family and found themselves with nowhere to stay so 'hit' the streets.*
- *Members noted that the report mentioned that "the multi-agency Homelessness Strategy Steering Group has continued to meet and will be key to the development of the new draft Homelessness Strategy". Members felt that the word "will be key" was misleading and sought clarity that the multi-agency Homelessness Strategy Steering Group had been key. The Housing Needs Manager advised that he would change the wording to provide clarity that the Steering Group had been key to the development of the new draft Homelessness Strategy.*
- *Members sought clarification as to why under the section of the report referring to Levels of Housing Need there was statistical data which referred to single persons being unable to afford market prices. Members were advised that the reason for the data on single people had been included was because a study had been commissioned by partnering neighbouring local authorities into the local levels of housing needs particularly looking at single people and the affordability within the region.*
- *Members were concerned that the Homelessness Strategy provided a bleak picture and wanted to know if there were any positive areas of work that could be included and how*

Peterborough compared to other Authorities. *The Housing Needs Manager advised that he could include within the report more comparative data with neighbouring authorities to highlight how well Peterborough was doing in areas of work to lower the number of homelessness presentations. Other areas of work to include would be the achievements with regard to reducing the number of rough sleepers across the city, the reduction in front desk waiting times and the changes to improve access to the service.*

- Officers were asked if they could identify any positives that had come out of the benefit reform around homelessness. *Members were advised that it was difficult to find positives when households were being squeezed. Some positives were that accommodation that was being under used would become available. This would however mean that demand for one and two bedroom properties would increase. The full impact of the benefit cap had not yet been seen.*
- The Chairman commented that the report had not identified what problems had arisen from the delays in processing housing benefit and how the problems were being resolved. The Chairman informed the Committee that he had therefore contacted the Housing Benefits team to ask what was being done. The Chairman had received a response advising of the types of issues that had arisen and how they were being resolved. The Chairman sought clarification from the Officers present if they thought the interventions that the Benefits Team had in place were acceptable. The Chairman also asked if further improvement was required, whether the time that people were waiting was acceptable and what needed to be done over the next few years to improve performance. *The Housing Needs Manager advised Members that the relationship with the Housing Benefits Team was very good. Urgent issues referred to the Housing Benefits Team were generally dealt with immediately and an outcome provided on the same day. Due to the large number of applications that were now being received by the Housing Benefits Team there was generally a 6 to 8 week lead time on the assessment of an application. The major difficulty was that a lot of private landlords in the city could not afford to wait the 6 to 8 weeks and could not afford to wait to have the rent paid in arrears. This often deterred private landlords from accepting people on housing benefit. The Housing Team and Serco were working together to improve the assessment time and on line applications were being introduced.*
- The Chairman provided the Committee with a summary of the numbers of outstanding new claims highlighting that 249 were over 28 days old.
- Were the numbers of people being placed in bed and breakfast increasing? *The Executive Director of Operations informed Members that people being placed into bed and breakfast accommodation had increased which had been an impact of not being able to find the appropriate accommodation. The current spend on bed and breakfast accommodation was approximately £300K a year and every effort was being made to reduce this.*
- Members sought clarification on people living in rural areas being able to have first choice of social housing within the area they lived in. *The Housing Needs Managers advised that social housing was a scarce resource and had to be provided to the people with the most urgent housing need.*

RECOMMENDATION

The Committee:

1. Note the findings of the Homelessness Review;
2. Agree with the strategic objectives set out in the Homelessness Strategy 2013 – 2018.
3. Approve the Draft Homelessness Strategy and recommends it to Cabinet and Full Council for adoption.
4. The Committee recommends that the covering report be redrafted to include the following amendments prior to presentation to Cabinet:

- (i) Change the wording in the report to provide clarity that the Steering Group had been key to the development of the new draft Homelessness Strategy.
- (ii) Include in the report additional data with regard to:
 - a. local levels of housing needs and affordability for families within the region for comparison.
 - b. comparative data regarding neighbouring authorities and homelessness presentations compared to Peterborough
- (iii) Include achievements such as the reduction in the number of rough sleepers across the city which has been a nationally recognised piece of work, reduction in front desk waiting times and changes that have improved access to the service.

ACTIONS AGREED

1. The Committee requested that the Executive Director of Operations notify the Committee when he becomes aware of any other Local Authorities making enquiries to Peterborough City Council with regard to acquiring land for the purposes of building houses.
2. The Committee requested that the Housing Needs Manager provide the Committee with the following information:
 - (i) To obtain from Serco the number of people who have applied for the discretionary housing payment, how many people have been accepted and how long it takes to make a decision after application.

7. The Impact of Welfare Reform

The Social Inclusion Manager introduced the report which informed the Committee of the impact of Welfare Reform and the work being undertaken through the Peterborough Community Assistance Scheme to tackle poverty and destitution. Also in attendance were representatives from the Citizens Advice Bureau, Department of Work and Pensions and Peterborough Food Bank / Care Zone. A presentation was given which provided context and information on the impact of Welfare Reform. Highlights included:

Main Changes:

- Council Tax benefit – replaced by local Council Tax Support Scheme
c.8,000 households now paying Council Tax for the first time
- Under Occupancy rules
1,737 households affected (1,414 by one bedroom, 323 by two bedrooms or more)
- Social Fund & Community Care Grants
£1.2m of cash support (grants and loans) removed BUT replaced with Local Welfare Provision
- Benefit cap – pilot underway in four London boroughs
£500pw for families
£350pw for single people
Expected in Peterborough from July 2013 affecting c.200 households
- Universal Credit – to replace Income Support, Income based Jobseekers Allowance, Income related Employment Support Allowance, Tax Credits and Housing Benefit
Expected in Peterborough early 2014
- Disability Living Allowance – replaced by Personal Independence Payments for new claimants (October 2015 for existing claims)
- Employment Support Allowance (incapacity benefit/income support)
Claims for those able to work limited to 1 year only

Financial Impact on Peterborough:

<i>Benefit cap</i>	<i>£0.86m</i>
<i>Personal Independence Payments</i>	<i>£4.03m</i>
<i>Incapacity Benefit element of ESA</i>	<i>£5.00m</i>
<i>ESA migration</i>	<i>£7.34m</i>
<i>ESA time limit</i>	<i>£1.80m</i>
<i>Social Fund/Community Care Grants</i>	<i>£0.46m</i>
<i>Income Support for lone parents</i>	<i>£0.42m</i>
<i>Tax Credit changes for working people</i>	<i>£0.10m</i>
<i>Under-occupancy</i>	<i>£1.16m</i>
<i>Bedroom Standards</i>	<i>£1.03m</i>
<i>Council Tax</i>	<i>£2.40m</i>
<i>Carers affected by DLA claimants</i>	<i>£1.60m</i>
	<i>£26.20m</i>

Unintended consequences:

- High Street economy
- Rent arrears/increased evictions
- Overcrowding
- Increased temporary accommodation costs
- Increased social care costs
- Acquisitive crime and shoplifting
- Domestic abuse
- Loan sharks
- Substance misuse
- Mental health
- Fuel poverty

Peterborough Community Assistance Scheme (PCAS) which provides critical, short term support for those facing unexpected emergencies and links eligible people to longer term support and assistance provided by a network of partner agencies.

Each representative from the Citizens Advice Bureau, Department of Work and Pensions and Peterborough Food Bank / Care Zone who were in attendance addressed the Committee and gave examples of how their organisation was assisting people in need through the PCAS scheme.

Observations and questions were raised around the following areas:

- What is being done to educate people regarding the changes in council tax and other benefits particularly those people with low literacy levels who previously did not have to pay council tax. *Members were informed that work had been carried out over the last year with organisations across Peterborough who assist vulnerable customers including those with learning disability, mental health, adult social care, children and connecting families to teach them about all the changes in benefits.*
- What percentage of people ask for help when it is too late? *Members were advised that there would always be a percentage of people who would only ask for help when it was too late. The percentage was be approximately 10% to 15%.*
- How do people know where to get help from? *Members were informed that anyone on benefits would be advised by the Job Centre of where to get help. Voluntary organisations and support workers were also able to advise people. Information was also available on the Department of Works and Pensions website and the Peterborough City Council website.*

- If people have no money how do they get to the food bank and Care Zone? Were people issued with a bus pass? *Members were advised that no bus passes or assistance was given to people. People attending the Job Centre for a crisis loan had been expected to get there by themselves and no one had ever failed to attend to collect the payment. The Citizens Advice Bureau, the Credit Union and one of the food banks was located near to the Job Centre. Food banks had been strategically placed around the city. If furniture was required the person would go and choose their own furniture and it would then be delivered for them.*
- How does Kingsgate afford to support the Food Bank and Care Zone? *Members were advised that Kingsgate believed in the work and therefore invested in the infrastructure and received some funding from Peterborough City Council. The furniture and food was donated by the public. It was run by a partnership of Churches of all denominations.*
- Members commented that some people were too proud to ask for help. How could these people be helped. *Members were informed that often people presented themselves for another problem and through getting to know the person they could be offered further help.*
- Councillor Day a member of the Committee who was also Chairman of the Creating Opportunities and Tackling Inequalities Scrutiny Committee informed Members that under the remit of her Committee she was scrutinising the Poverty Strategy. This strategy was relevant to the impact of Welfare Reform.

The Chairman thanked the Social Inclusion Manager and guests for an interesting and informative presentation and requested that if they identified any issues regarding the services of the council that they felt should be scrutinised they should write to the Chairman.

ACTIONS AGREED

1. The Committee note the report and request that the Social Inclusion Manager provide the Committee with data on the collection of council tax and housing benefit as a result of the impact of welfare reform.
2. The Chair requested that Councillor Forbes keep a watching brief on the work of the Creating Opportunities and Tackling Inequalities Scrutiny Committee with regard to the Poverty Strategy to identify any areas of work that would be relevant to the remit of the Strong and Supportive Communities Scrutiny Committee.

CRIME AND DISORDER SCRUTINY COMMITTEE SITTING FOR ITEM 8 ONLY

8. Safer Peterborough Partnership Plan 2011-2014 (2013 Revision)

The Safer and Stronger Peterborough Strategic Manager presented the report which provided the Committee with the 2013 revision of the Safer Peterborough Partnership Plan (2011-2014) prior to being presented to Cabinet. Members were reminded of the background to the Safer Peterborough Partnership Plan. The Crime and Disorder Act 1998 required that a Community Safety Partnership was formed in each local authority area within England and Wales. Community Safety Partnership's bring together agencies that were responsible for tackling crime and disorder in the local area.

The Crime and Disorder Act specified 'responsible authorities'; in Peterborough those were Peterborough City Council, Cambridgeshire Constabulary, NHS Peterborough (now replaced by the Clinical Commissioning Groups), Cambridgeshire Fire Authority, and Cambridgeshire and Peterborough Probation Trust. These responsible authorities also invite other agencies who are able to contribute to the work to *co-operate* and Cross Keys Homes (representing Registered Social Landlords in the City) was one of these organisations. Other agencies, particularly from the voluntary and community sector were also *invited to participate* in the work of the Partnership. At present these organisations are PCVS, Peterborough Racial Equality Council, HMP Peterborough, The One Service, and the City's Director of Public Health. Other voluntary groups are represented on other partnership groups.

The Safer Peterborough Partnership was one of the partnerships that form the Greater Peterborough Partnership.

Section 17 of the Crime and Disorder Act 1998 places a legal responsibility upon designated authorities to consider the community safety implications of their actions. The Committees role as the designated Crime and Disorder Scrutiny Committee was to review and scrutinise the decisions of all the responsible authorities that form the Safer Peterborough Partnership which was the statutory Community Safety Partnership. The Safer Peterborough Partnership Plan was in its third year and reported and recorded crime had continued to fall until last year when it reached a plateau. Efforts to reduce crime were therefore being refocused. Joint working across the partnership had been important in reducing crime.

Observations and questions were raised around the following areas:

- Neighbourhood Committees were no longer in existence and Members wanted to know what impact this had had on the work of the Safer Peterborough Partnership. *Members were advised that it was too early to comment. The Safer and Stronger Peterborough Strategic Manager assured Members that the Neighbourhood Management Team which was located along side the Neighbourhood Enforcement Team, Housing Team and Public Health Team worked closely together under the leadership of the Head of Neighbourhoods and this would mitigate the impact of no longer having the Neighbourhood Committees.*
- Members noted that the Safer Peterborough Partnership Plan review document had not accounted for the fact that Neighbourhood Committees no longer existed. Great emphasis had been put on the establishment of the Neighbourhood Committees previously and the work they had done but there had been no mention of how this gap would now be filled. *Members were advised that the Neighbourhood Delivery Team and Neighbourhood Panel meetings were being revised in the way they worked to accommodate Neighbourhood Committees no longer being in existence. The Neighbourhood Management Team sat alongside the Safer Stronger team which provided more cohesive working.*
- How did the Police and Crime Plan work with the Safer Peterborough Partnership Plan? *Members were advised that legislation says that both have a mutual duty to cooperate and each have mutual intensions on how crime will be tackled. The Safer Peterborough Partnership had a good working relationship with the Police and Crime Commissioner and his staff. The Commissioner holds Peterborough to account for any funding that he invests in Peterborough.*
- The Safer and Stronger Peterborough Strategic Manager informed the Committee that funding of the Safer Peterborough Partnership may become an issue in the future. The Chairman felt that this was something the Committee should consider as part of the work programme in the future.

RECOMMENDATION

The Committee note the report and recommend that the Safer and Stronger Peterborough Strategic Manager revise the Safer Peterborough Partnership Plan to reflect the change in Neighbourhood Services and the removal of the Neighbourhood Committees. This revision to be completed before being presented to Cabinet for approval.

ACTION AGREED

The Safer & Stronger Peterborough Strategic Manager to send a copy of the Police and Crime Plan to all Members of the Committee.

9. Notice of Intention to Take Key Decisions

The Committee received the latest version of the Council's Notice of Intention to take Key Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

The Committee noted the Notice of Intention to take Key Decisions.

The Chairman noted that the decision regarding the Expansion of Gladstone Primary School onto the site of the Gladstone Community Centre – KEY/18APR13/02 had not included the Cabinet Member for Neighbourhoods as one of the decision makers and felt that he should be included as it affected a local community.

ACTION AGREED

The Senior Governance Officer to request a briefing note on the impact to the Gladstone Community Centre of the Expansion of Gladstone Primary School.

10. Date of Next Meeting

Wednesday, 24 July 2013

The meeting began at 7.00 and ended at 9.20pm

CHAIRMAN

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 5
24 JULY 2013	Public Report

Report of the Strategic Manager: Safer and Stronger Peterborough

Contact Officer(s) – Gary Goose

Contact Details – 863780

Head of Service – Adrian Chapman, Head of Neighbourhoods

SAFER PETERBOROUGH PARTNERSHIP PLAN 2011-14

1. PURPOSE

- 1.1 The purpose of this report is to update the Strong and Supportive Communities Scrutiny Committee on the progress and performance of the Safer Peterborough Partnership's approach to reducing crime in accordance with the Safer Peterborough Partnership Plan 2011-14.
- 1.2 For the committee to scrutinise that progress and performance in accordance with its statutory responsibility as set out within the Crime and Disorder Act 1998, revised by The Police and Justice Act 2006.

2. RECOMMENDATIONS

- 2.1 Members are asked to note the approach, progress and performance thus far; to endorse the partnerships direction of travel and to make any comments or suggestions as appropriate.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The Sustainable Community Strategy aims to deliver a bigger and better Peterborough, through improving the quality of life for all. The Partnership Plan covers those aspects that fall within the Strong and Supportive Communities priority; this report covers progress towards part of that plan.

4. BACKGROUND

- 4.1 The Crime and Disorder Act 1998 requires that a Community Safety Partnership is formed, bringing together agencies who are responsible for crime and disorder in the local area. It is acknowledged that far more can be achieved to make Peterborough a safer place if agencies work together rather than in isolation.

The Crime and Disorder Act specifies responsible authorities as Peterborough City Council, Cambridgeshire Constabulary, NHS Peterborough, Cambridgeshire Fire Authority, Cambridgeshire Police Authority and Cambridgeshire and Peterborough Probation Trust.

These responsible authorities also invite other agencies who are able to contribute to the work to *co-operate* and Cross Keys Homes (representing Registered Social Landlords in the city) is one of these organisations. Other agencies, particularly from the voluntary and community sector are also *invited to participate* in the work of the Partnership. At present these organisations are PCVS, Peterborough Racial Equality Council, HMP Peterborough and The One Service.

The Safer Peterborough Partnership is one of the partnerships that form the Greater Peterborough Partnership.

5. KEY ISSUES

5.1 The Crime and Disorder Act 1998, revised by the Police and Justice Act 2006, requires that the Community Safety Partnership publish an annual Partnership Plan. The Safer Peterborough Partnership works to a three-year strategic plan (2011-14) and at its meeting of 4th June this committee reviewed the annual refresh of that plan.

5.2 The Safer Peterborough Partnership agreed one single target for the three year plan – to reduce victim based crime by 10% by end of March 2014.

5.3 In order to achieve this there were three identified priorities:

Reduce Victim Based Crime

Tackle Anti-Social behaviour and Hate Crime

Build Stronger and more supportive communities

5.4 This report concentrates upon progress and performance in relation to reducing **victim** based crime.

Victim based crime: The partnership chose specifically to concentrate efforts on reducing victim based crime. Previously the partnership was measured on 'all crime'.

The reason for this was that the partnership wanted to reduce the number of people living, working in or visiting the City becoming victims of crime. 'All crime' includes such categories as drugs offences, incidents of handling stolen goods and some other areas where it is preferable to see an increase rather than decrease as it is an indicator of proactive police activity. These are excluded from the partnerships reduction target for this reason.

At the start of the three-year reporting period a number of points were agreed as being the position at that time. These were articulated as follows

It is clear that whilst crime levels have fallen across the City there remains significant issues that any City the size of Peterborough will face:

- There remains a level of acquisitive crime underpinned a group of offenders who disproportionately commit high levels of crime by re-offending.
- There remains a level of violent crime that requires co-ordinated partnership activity; some of that violent crime is drug and alcohol related and a significant level of all the City's violent crime is 'domestic violence'.
- Our communities remain concerned about the levels of 'anti-social behaviour' as is evidenced by all neighbourhood panels having some elements of anti-social behaviour as a priority on each and every occasion.

The partnership chose to approach reducing crime in the following way:

Embedding the 'broken window theory' as a bedrock of our approach to reducing crime, tackling ASB and building stronger, supportive and more cohesive communities. This approach prevents escalation into more serious issues that can destroy communities, increase crime and the fear of crime and reduce cohesion.

Taking an approach to tackle the underlying causes of offending and crime but being equally clear that those who continue to offend or bring risk of harm to the City will be targeted with the full weight of the criminal justice system.

The main planks of this approach are:

Integrated Offender Management

The best way to reduce crime is by a partnership approach tackling those most disproportionately responsible for the bulk of that crime. National figures suggest that around only 10% of offenders are responsible for up to 50% of all crime.

This City has had considerable success over the last 2 years in reducing crime; a number of factors have led to this but one contributor is the revised and expanding partnership based Integrated Offender Management initiative.

Integrated Offender Management is the overarching framework that encourages:

- All partners tackling offenders together;
- Delivering a local response to local problems;
- Offenders facing their responsibility or facing the consequences;
- Making better use of existing (and proven) programmes and governance;
- All offenders at high risk of causing serious harm and/or re-offending are in scope.

This developing approach in Peterborough has effectively gripped offenders and managed them either away and out of offending or enabled a more agile and swifter response by partners to recapture those who are continuing to offend. In Peterborough this approach is strengthened further by the national pilot of the Social Impact Bond working with all male prisoners who enter and leave Peterborough prison having been sentenced to less than 12 months imprisonment; these are some of the 10% mentioned above.

An additional factor has been the development by the police of their impact initiative which focuses on those appearing not to want to change with swift targeted intervention and enforcement.

This approach offers people the opportunity to change their lives by focussing on the causes of their offending behaviour across a range of seven tried and tested pathways to reduce re-offending. All partners are committed to IOM and the scheme has the ability to link-up a number of other areas of work within the City to make longer-term change a real prospect (for example the Family Recovery Project, the Safer Schools Commitment, the developing Anti-Social Behaviour team).

It is also an approach that is about to develop significantly within the next three years to bring even bigger wins in terms of cutting crime.

Integrated Offender Management will include all of the restructured drugs services for the City.

The City's IOM approach is being developed jointly with Cambridgeshire under guiding principles and an overall strategic direction provided by the Criminal Justice Board. This ensures partner agencies; most of whom are geographically county-wide managed organisations, are as effective as possible and responsive to local need.

Developing modern, effective and efficient substance misuse (drugs and alcohol) schemes that play a significant role in reducing offending and reducing the harms to our community and individuals suffering from drug misuse and addiction.

Developing an over-arching strategy on Domestic Abuse that includes all of the partners on whom domestic abuse impacts; the strategy will interlink this individual work and ensure a consistent and coherent response.

Improving perceptions of safety in Peterborough City Centre by prioritising ***violent crime linked to the night time economy***. This will ensure that those socialising in the City Centre feel safe and will further secure Peterborough's reputation as a primary destination for visitors and investors.

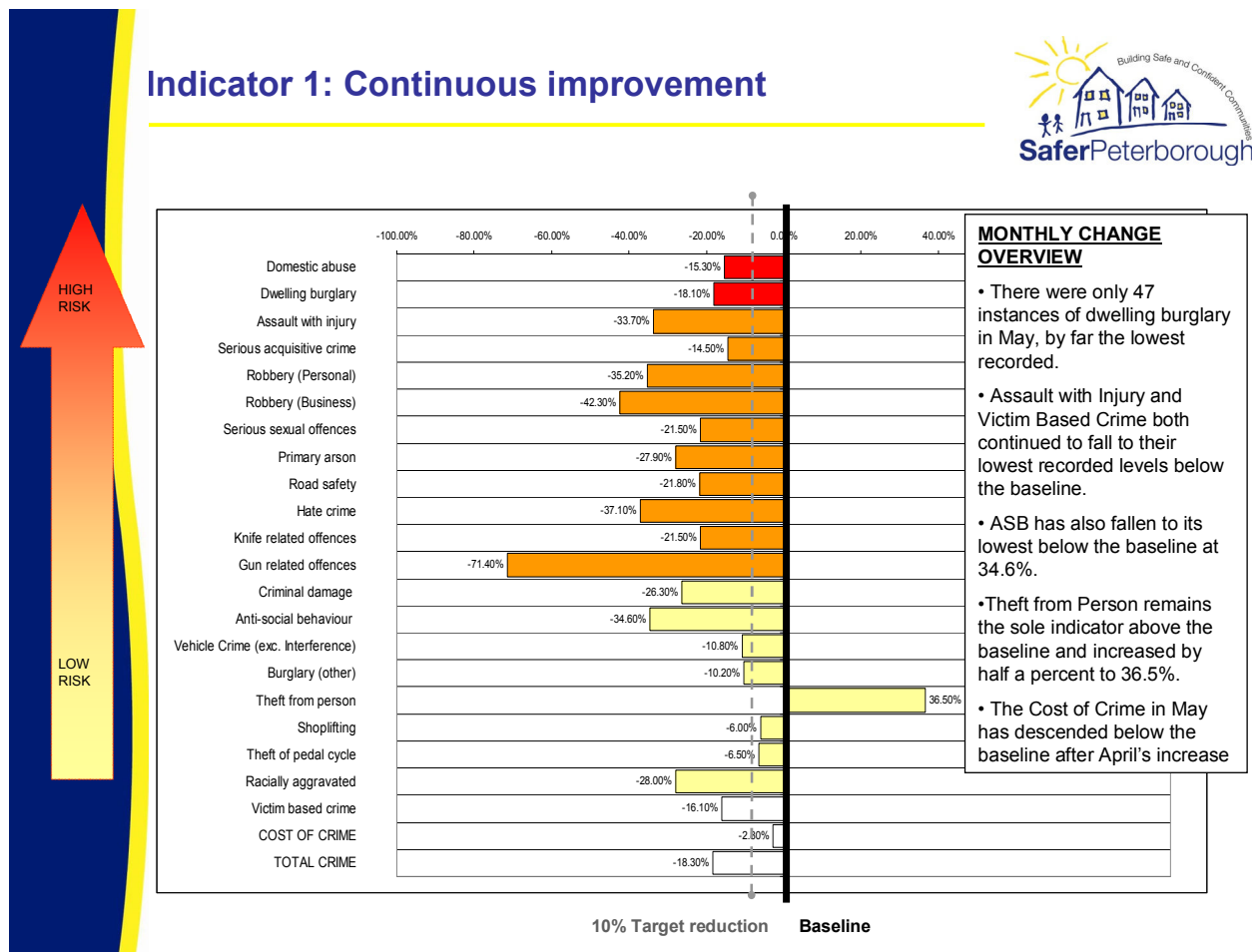
Performance management

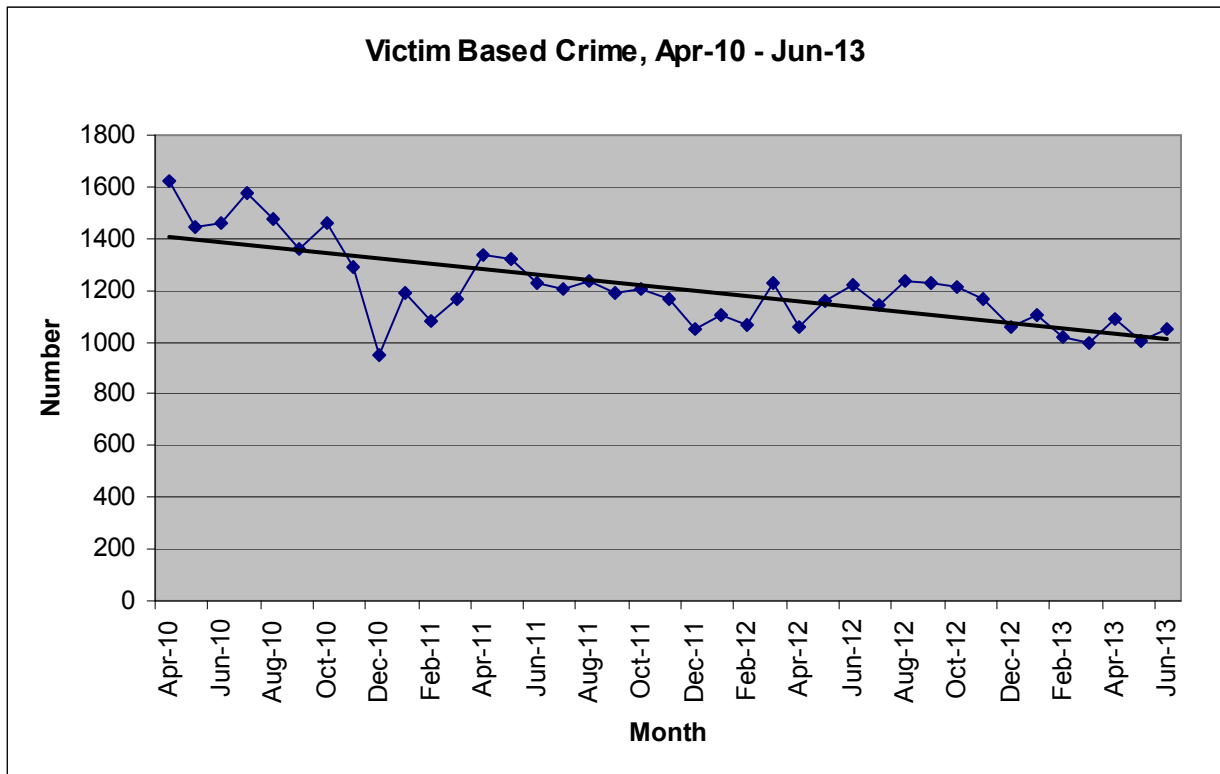
The partnership have a robust performance management regime which monitors performance on a monthly basis against the baseline set at the start of this three year period.

The one target, that of a 10% reduction in victims over the three year period, central to this framework.

The previous arrangements in place under the Local Area Agreement framework of central government imposed 'most similar areas' are not now being populated by government but this has allowed the freedom to compare more widely and nationally on a range of performance measures.

An example of the type of performance reporting is attached below





As can be seen from a starting point of over 1600 recorded crimes per month to just over 1000 per month. With monthly variable peaks and troughs the trend line shows a reduction in the region of 27% from April 2010 and at its current position is showing around a 35% reduction.

6. IMPLICATIONS

6.1 Fewer victims of crime are making the City safer.

7. NEXT STEPS

7.1 That the committee endorse the approach taken by the partnership in its efforts to reduce crime.

9. BACKGROUND DOCUMENTS

9.1 None

10. APPENDICES

10.1 None

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 6
24 JULY 2013	Public Report

Report of the Head of Neighbourhood Services

Contact Officer(s) – Adrian Chapman

Contact Details – 01733 863887 or Adrian.Chapman@Peterborough.gov.uk

OVERVIEW OF THE OPERATION CAN DO PROGRAMME

1. PURPOSE

- 1.1 This report provides the Committee with an overview of the Operation Can Do programme, it's achievements to date and our forward plan for taking the learning from this approach to other areas of the city.

2. RECOMMENDATIONS

- 2.1 The Committee is asked:

- To note and comment on the information provided about the programme, and to suggest areas for improvement or where further effort should be deployed
- To specifically scrutinise the data analysis report and identify other data sets which would add value to the work
- To agree that a paper outlining a proposed Selective Licensing scheme for privately rented accommodation be brought to the Committee at its next meeting

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The Operation Can Do programme is focussed on designing and delivering services using the principles of Localism, tackling deep rooted issues within a neighbourhood area and building community capacity to help sustain longer term solutions.

It has become a well supported programme of work that is helping to build a strong and supportive community, and it is this priority of the Sustainable Community Strategy that it most closely supports.

4. BACKGROUND

- 4.1 Operation Can Do was established two years ago in collaboration between the Council and the Police. It followed a short period of heightened community tension in the Gladstone area of the city, and a lack of sustained improvement in relation to various issues identified by the Millfield and New England Regeneration Partnership.

- 4.2 This combination of short term tension, limited longer term legacy, and concerns about continued reputational damage for the area led to senior officers from both organisations committing to thinking and behaving differently about services in the area. It was recognised that there had been a wide range of initiatives to improve the area and the wellbeing of the residents and that we needed to build on them to deliver long term benefits using a whole system approach.

4.3 The area identified for the programme has significant potential, offering a vibrancy and diversity not seen anywhere else in Peterborough. A number of voluntary groups have been working actively and successfully in the area for a number of years, and it is important to stress that the programme is designed to build on that foundation and not replace it.

4.4 The initial Operation was launched with three phases in mind:

- Phase 1: immediate, frontline responses to visible issues (0-6 months)
- Phase 2: tackling more complex issues through complete collaboration between agencies and the community (6 months to 3 years)
- Phase 3: longer term investment and regeneration in the area (3 years to 10 years plus)

In reality, all three phases are working concurrently, phase 1 influencing phase 3, phase 2 influencing phase 1, and so on.

4.5 At its launch, a number of key priorities were identified and agreed between partners, and it's against this backdrop that the initial workstreams and actions were developed. These targets were:

- To empower communities so they are able to influence decisions in their neighbourhood
- To establish a framework to maximise the economic growth of the area
- To deliver positive engagement activities for young people
- To improve local parks and open spaces
- To improve access to training and employment opportunities
- To reduce alcohol and drug related fear of crime, crime and anti social behaviour

4.6 The Operation Can Do area runs along and either side of Lincoln Road, from the edge of the city centre to New England. Parts of Central ward, North ward and Park ward are included in its boundary. The area comprises approximately 10,016 households and approximately 28,263 residents. A map showing the area is attached at appendix 1.

4.7 As the programme has evolved so too has the role of the community in helping agencies to identify and resolve the issues that matter most to them. A community board is now in place, and is rapidly moving towards registering itself as a charity so that it has its own legal identity, can raise funds and can deliver services. Alongside the residents, board members also include ward councillors and the primary service delivery agencies.

5. KEY ISSUES

5.1 Residents and local data highlighted the need for an initial focus on the need for robust and targeted activities to address the following key issues of concern:

- Heightened community tension
- Crime and Anti Social Behaviour
- Poor quality housing stock and high levels of houses in multiple occupation and overcrowding
- Alcohol and licensing issues
- Parking
- Growing levels of dissatisfaction from communities

5.2 The council's response, in partnership with residents and key agencies, is set out in more detail in this section of the report.

5.2.1 Housing

By way of context, the number of complaints and service requests received by the Housing Enforcement team has increased to 918 during the past 12 months from 660 for the previous year. The nature of the complaints received has also changed with a significant increase in the number of Houses in Multiple Occupation (HMO) reported (207 during the past 12 months as opposed to 86 for the previous year). Conversely, there has been a slight reduction in the number of overcrowding complaints (50 during the past 12 months as opposed to 84 for the previous year).

The tenure of the housing stock across the Operation Can Do area generally remains static but experiences show that the Central Ward properties (particularly the Gladstone Street/Cromwell Road area) are now showing signs of ageing. Similarly the housing stock in the New England area is now demanding attention from the Housing Enforcement Team. Approximately 40% of housing across the Operation Can Do area is privately rented, compared to a citywide average of 18%.

Despite the high demands on Housing Enforcement Officers, our records show that where issues are identified, landlords are often able to meet required standards through informal interventions and without the need for statutory action to be taken.

5.2.2 Houses of Multiple Occupation (HMO)

HMOs, when managed well, provide an important housing solution to many people. When they are not managed well, they can cause significant harm and disruption to a neighbourhood and present a serious risk to the occupants. The council continues to operate an Additional Licensing Scheme across the Operation Can Do area. Additional licensing requires that all houses in multiple occupation have a licence to operate as such. A house in multiple occupation is a rented property which is occupied by three or more people if those three or more people form at least 2 households.

There continues to be a high demand for HMO use locally and this is reflected in the number of HMOs reported. HMO work continues to demand a large percentage of the team's time in identifying, administering, inspecting and licensing these properties together with any cases that require sanctions.

There has been an increase in the number of enquiries and applications for licensing from previous years – an increase from 24 to 52 mandatory applications and an increase from 17 to 20 additional applications. These figures are thought not to represent the true extent of the prevalence of HMOs across the area.

5.2.3 Overcrowding

Although statistically the number of overcrowding complaints has dropped slightly from the previous year, we are finding that overcrowding is a serious issue across the Operation Can Do area. We are now finding larger families (or extended families) being housed in properties clearly not suitable for their needs. Overcrowding is not unique to Peterborough and is widely publicised as a nationwide problem. Solutions to issues of overcrowding are often not straightforward. Additionally many of the pre-war properties in the area were built as 3 bedroom houses where the third bedroom is often a box room and therefore below the minimum space standard for use as a single bedroom. This in turn increases the number of properties found to be overcrowded with occupants electing to make use of the front living room to supplement the remaining two bedrooms upstairs.

5.2.4 Housing Prosecutions

Sometimes, a landlord is unable or unwilling to co-operate with informal intervention from officers, and so more formal enforcement is required. In the past 12 months the Council has been successful in the following cases:

- 4 offences relating to 2 separate properties for failure to licence an HMO, with fines ranging from as little as £300, up to £2250, with costs awarded in full and amounting to £1865 against one offender
- 2 offences relating to non-compliance of a statutory notice with a fine of £500 with £200 costs and in the other case a Formal Caution was deemed relevant for the same offence
- 2 offences for failure to provide information and documentation, with fines of £150 and £300 and costs of £200 against each offender
- 1 offence for failure to comply with an abatement notice with a fine of £1800 and costs of £2552

In addition at time of writing a number of cases are open and pending prosecution proceedings:

- 2 offences for failure to provide information and documentation
- 1 offence for various contraventions of the Management of Houses in Multiple Occupation Regulations 2006
- 2 offences for failure to comply with a statutory notice
- 2 offences for breaching a Prohibition Order
- 4 offences for failing to licence an HMO

5.2.5 **Substance Misuse - Drugs**

Although not widespread by any means, there have been a consistent number of reported incidents relating to drugs in the area. The area has seen a concentrated multi-agency effort to tackle drug dealing, which has included:

- multi-agency walkabouts to identify areas experiencing problems and agree solutions
- improved reporting processes to identify hot-spot areas for drug use and dealing, enabling proactive and targeted interventions
- specific leaflet drops and street surgeries to gather intelligence and information on potential drug use and drug dealing
- a number of police operations on specific properties, leading to arrests of drug dealers and interventions with drug users to ensure they access treatment to reduce their drug use
- drug awareness sessions with specific community groups to enable us to identify problems and to know where they can access help and support

The work will continue to address drug-related issues in the area, with future plans including:

- further information gathering exercises to take action against those dealing drugs
- establishing a specific local support group to aid those recovering from drug use
- further drug awareness sessions in the local communities with young people and adults to help prevent drug use and ensure those who do need support know where to access it

5.2.6 **Substance Misuse - Alcohol**

The prevalence and availability of alcohol coupled with evidence of street drinking has led to a number of calls for service across the area. Outreach projects have taken place to identify and engage people drinking on the streets, and a Designated Public Place Order was introduced across the whole area to provide a further tool to Police colleagues where alcohol is causing anti social behaviour or unrest. As a result the levels of street alcohol use in the area have reportedly decreased over the last 12 months.

The Council has also recently introduced a Cumulative Impact Policy in the area to manage the volume of licensed premises that trade. This Policy significantly strengthens the ability to limit the number of licensed premises in the neighbourhood, and has already led to the revocation of one licence in the area.

In 2010/2011, 18% of the alcohol related hospital admissions to Peterborough Hospital were from residents within the Operation Can Do area. However, this was down to 12% in 2012/2013. The rate per 1,000 population also dropped in this period from 8.2% to 5.9%.

Despite this, alcohol remains very accessible in the neighbourhood and services need to remain vigilant to ensure that proper standards are maintained by licensees.

5.2.7 **Trading Standards**

Trading standards focus their work using an intelligence-led approach and prioritise interventions according to information received, For example, the numbers of complaints from members of the public and communities, shared intelligence from other agencies, and inspection outcomes all help inform their work.

Operation Can do has created a structure that has enabled the improved sharing of information and partnership working across agencies, for example combined inspections with Police and Her Majesty's Revenue and Customs.

Priorities in this area have included:

- tackling the sale of illegal tobacco products
- under age sales of cigarettes and alcohol
- sale of food past its use by date

The Trading Standards service has given proactive advice to a number of businesses in the area to help them to avoid committing offences. Where businesses have shown disregard for the law, a graduated enforcement approach has been taken.

Over the last year in the Operation Can Do area the team have either led or supported 25 seizures of illegal tobacco products and 15 incidents where food is being sold past its use by date. As a result of these activities, Trading Standards have issued 5 formal warnings, applied for the review of 2 premises alcohol licences leading to their revocation by the Licensing Committee, and have a number of prosecutions pending.

Over the next year the service is planning some high profile targeted investigations, in order to attempt to reduce the prevalence of illegal tobacco products. In addition, the team will also be joining up more with other regulators to support businesses and ensure that we are doing everything we can to minimise the burden on business and promote growth whilst continuing to ensure the safety and well being of local residents.

5.2.8 **Food and Health and Safety**

The Food and Health and Safety service conduct risk based interventions to ensure businesses are complying with Food and Health and Safety legislation. The service often carries out joint visits in the Operation Can Do area with the fire service, police, trading standards and licensing teams.

Priorities in the Operation Can Do area have centred on working with those businesses that are presenting the greatest risks to the public. The main issues that officers have found in food businesses include no hot water, dirty premises, poor structure, poor practices and poor temperature control.

Health and Safety issues that the team have been focussing on include unguarded band saws and gas and electrical safety issues. The service is also working with a number of businesses who are trying to offer their customers something different by using charcoal heated cooking appliances inside which is presenting a risk of carbon monoxide poisoning to staff and those occupying surrounding premises.

Peterborough magistrates court recently granted a closure order for a fishmonger operating in the area because officers carrying out an inspection found that there was an imminent risk to health. A premises in this area was also prosecuted for allowing smoking in a smoke free place.

The team always takes a graduated approach to enforcement except when there are serious contraventions when legal notices are served to achieve compliance. The team served 200 legal notices last year and approximately 70% of these were at premises in the Operation Can Do area.

5.2.9 **Licensing**

The Licensing service has provided training for communities and representative groups in order to help them make formal representations at Licensing committees. The success of the joined up approach of services and community representatives was a significant factor in securing the implementation of the Cumulative Impact Policy to regulate licensed premises in the area.

There has been and will remain an increase in inspection levels, including multi-agency inspections and enforcement activity.

Examples of interventions include the following:

- Prior to the Cumulative Impact Policy, in the last year 6 applications were taken to the Licensing Committee for decisions. 2 applications were refused, 2 were granted with conditions such as reduced opening hours, and 2 had applications revoked
- Joint agency operations tackling illegal gambling dens
- 6 New/Variation licensing applications dissuaded from applying for applications or varying applications due to the Cumulative Impact Policy
- Complaints investigations and inspections to ensure licensing conditions are being adhered to

5.2.10 **Parking Enforcement**

Parking can at times be a focal point for tensions in the community. The Civil Enforcement service however has tried to find a fair balance between the needs of different groups and individuals.

Dedicated Civil Enforcement Officers patrol the Operation Can Do area. Targeted interventions have included:

- A survey of all streets to identify missing parking signs and road markings in a poor condition, resulting in an inability to enforce lawfully. This is leading to increased enforcement of parking restrictions across the area
- Participation in multi-agency traffic operations
- The CCTV enforcement car which continues to supplement the officers operating on foot. Compliance with parking restrictions has improved in areas where the car has been deployed

5.3 Alongside the work described above which is led by the Council, our colleagues in the Police have also delivered a wide range of successful interventions and activities. They have produced an annual report which is attached for information at appendix 2.

5.4 Measuring the performance of Operation Can Do is an important part of demonstrating whether or not this approach is working. Indicators relating to quality of life, crime and anti-social behaviour are collated on a monthly basis at both strategic and operational levels, these are then normalised, compared with the rest of Peterborough, and then reported in to the Safer Peterborough Partnership.

5.5 The following summary points have been produced by measuring the percent change of a three month rolling rate per thousand population from a baseline date range of April 2012 to June 2012 compared to a three month rolling rate ending March 2013, observed reductions include.

- 17% total crime (+)
- 20% serious acquisitive crime (+)
- 30% dwelling burglary (+)
- 28% other burglary (+)
- 23% all violent crime (+)
- 35% robbery
- 2% vehicle crime (+)
- 30% cycle theft (-)
- 6% criminal damage (-)
- 18% domestic abuse (+)
- 24% alcohol related incidents (+)
- 21% ASB environmental (-)
- 18% ASB nuisance (+)
- 36% ASB personal (+)
- 17% planning enforcement (-)
- 70% littering enforcement
- 32% noise complaints (+)
- 100% odour complaints (+)
- 8% flytipping

Of these, the reductions marked with a plus sign (+) have seen a faster rate of improvement when compared with the Peterborough average. Those marked with a minus sign (-) have seen a slower rate of improvement.

In addition, the indicators show that the area has seen the following increases from the baseline:

- 23% needle finds (+)
- 25% primary fires (-)
- 13% rubbish accumulations
- 10% theft from vehicle (-)
- 20% theft from shop

Of these, the increases marked with a minus sign (-) have seen a slower rate of increase when compared with the Peterborough average.

Attached at appendix 3 is the most current, combined performance summary for the Operation Can Do area showing data to the end of May 2013. The baseline figures are the annual figures for the period April 2012 to March 2013, which are then converted to a figure per one thousand population in order to be able to compare with Peterborough averages and are monitored as a 12 month rolling figure. This methodology is the primary reporting mechanism to the Safer Peterborough Partnership for Operation Can Do performance monitoring.

5.6 Evidence as shown in section 5.4 as well as the anecdotal feedback from the community has demonstrated that the approach taken in complete collaboration with partners and the community is making significant progress in the area. As a result of this, the approach has been rolled out to two further areas of Peterborough:

- Ravensthorpe (WWRAP – the Westwood, West Town and Ravensthorpe Action Project)
- Orton Goldhay/Orton Malborne (HALO – Helping Achieve Localised Objectives)

These programmes are relatively new although early indications are beginning to suggest similar successes in tackling deep rooted issues.

5.7 Sustaining the levels of investment and effort to support programmes such as this remains a priority. This programme is focussed on delivering long term and lasting change, and we are committed to working with the community in this way for at least 10 years. We need to bring about generational change which will take time. The following principles therefore remain key to ensuring the longevity of this approach:

- Maintaining political and senior officer commitment (from across the council and all of the key agencies)
- Sustaining crime reduction and improvements in quality of life indicators
- Sustaining levels of community participation
- Mainstreaming as much of the experimental and innovative practices as possible
- Embedding this approach in key strategy and policy documents, including our approach to delivering Localism

6. IMPLICATIONS

6.1 A number of implications relating to financial or legal matters, property issues, community engagement issues and how agencies work together have arisen, and will continue to do so, as this programme has developed. Each of them is being considered and addressed as it arises on the basis that the programme in part is about breaking down traditional barriers to cross agency working and trying to find new ways to deliver positive change.

7. CONSULTATION

7.1 Extensive consultation has been one of the underpinning principles of Operation Can Do. All councillors are kept fully informed and involved, and there are significant opportunities for the community to have their say. We continue to work closely with established groups such as the Millfield and New England Regeneration Partnership, local faith organisations, residents groups and voluntary agencies, and are now supporting and working closely with the new resident board for the Operation Can Do area.

8. NEXT STEPS

8.1 We are around 2 years into a 10 year programme, and it is important to maintain the current focus. We need to begin to consider and bring forward opportunities for physical regeneration alongside the work being done to tackle everyday issues. We are also keen to celebrate the uniqueness of the area and to support and promote the area as a safe and vibrant place to visit and enjoy different cultures.

8.2 We also need to strengthen our approach to tackling rogue landlords and poor housing management practice in the area. With this in mind we are developing plans to enter into formal consultation on introducing a Selective Licensing scheme for private rented properties across the Operation Can Do area. Selective Licensing would require all privately rented properties to be licensed with the Council, regardless of whether or not they are an HMO. It is proposed that a full paper be brought to the Committee at its next meeting as part of the consultation exercise.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

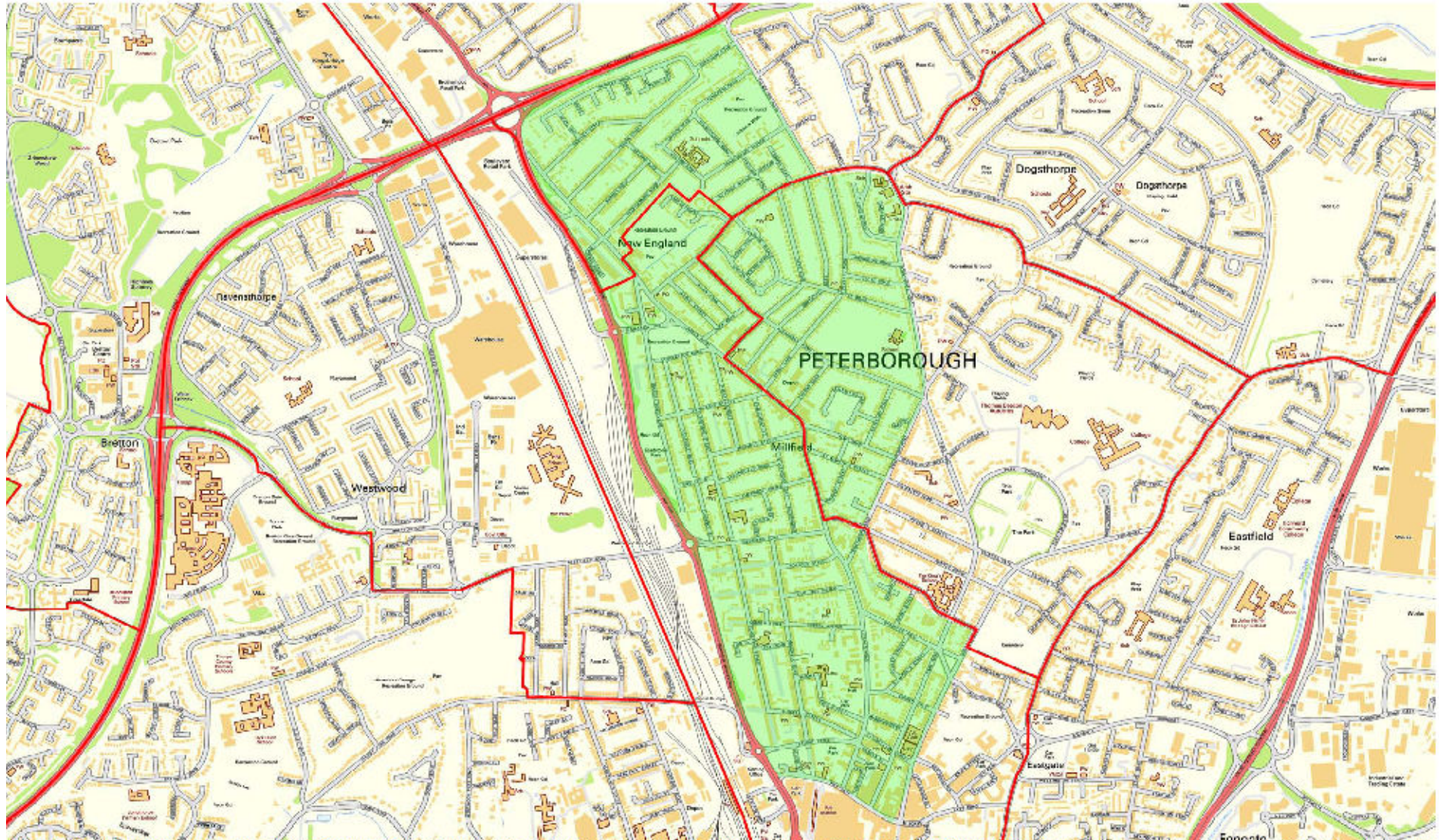
10. APPENDICES

Appendix 1: Operation Can Do area map

Appendix 2: Operation Can Do Police Microbeat Team Annual Report

Appendix 3: Operation Can Do Performance Summary May 2013

APPENDIX 1: OPERATION CAN DO AREA



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APPENDIX 2

The Operation Can Do police microbeat team – review of the previous year (2012-2013) and plans for the future (2013 -2014)

Introduction

Cambridgeshire Constabulary continues to support the Operation Can Do initiative with a dedicated police team comprising of 1 Police Sergeant (Ps) , 4 Police Constables (Pc) and 5 Police Community Support Officers (PCSO). Special Constables (Sc) are also aligned to the team. The team is based out of Bridge Street Police Station, but also work from the contact point at 439 Lincoln Road (known as the 'Neighbourhood Hub') which they share with Peterborough City Council and other agencies/organisations involved within the Operation Can Do initiative. The team has recently said farewell to Pc 326 Dec McDonagh but welcomes Pc 2284 Justin Howard as his replacement. Dec has joined another team based at headquarters.

The police team members are as follows:

- Ps 1749 James Sheffield
- Pc 1288 Alan Calver
- Pc 1687 Gary Johnson
- Pc 2284 Justin Howard
- Pc 43 Rob Giffen
- PcsO 7018 Zak Stevens
- PcsO 7047 Leanne Temperton
- PcsO 7100 Jane Gibson
- PcsO 7225 Thomas Puthenpurayil
- PcsO 7379 Lucie Marchbank

The Operation Can Do police team – a brief history

- Operation Riptide/Steam – early 2011
- Operation Steam 2 – mid 2011
- Operation Can Do – late 2011 – present

Operation Can Do has evolved significantly since early 2011 when it was initially set up by the police (under different operational names) to tackle drugs misuse in and around Lincoln Road, Peterborough. Huge successes were seen in the early days (e.g. 25 drug dealers receive a total of 75yrs imprisonment and a 'crack house' closure). The team now focus on a number of 'quality of life' themes (detailed below) working in close liaison with a whole host of different organisations/agencies to find long term solutions to problems/issues highlighted by the public at various community consultation events.

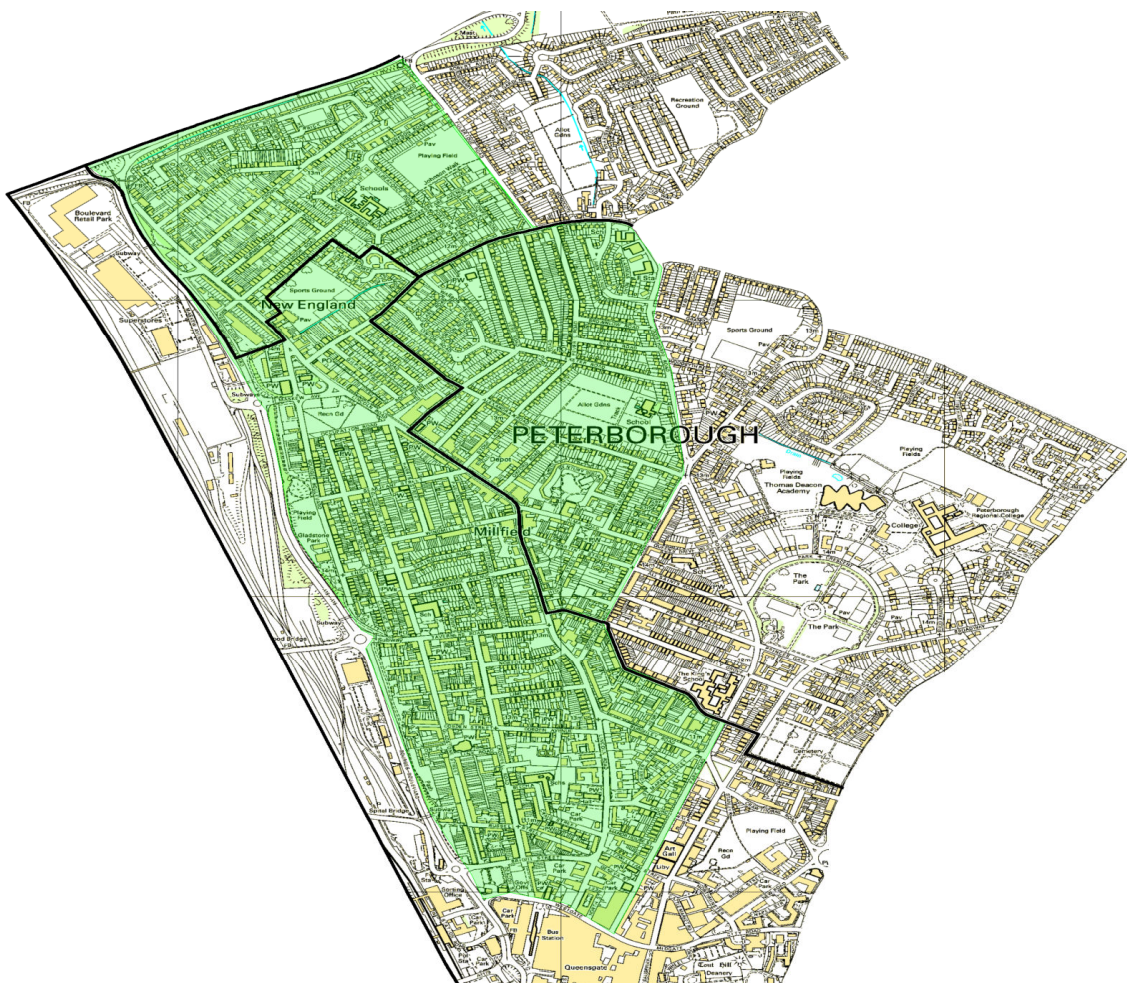
Operation Can Do today

- Peterborough City Council and Cambridgeshire Constabulary spearhead the operation with support from the NHS, Fire Service, community groups and many other organisations/agencies.
- 10 year commitment from the police.
- Key aim - 'To develop, implement, evidence and measure a transformational, whole systems approach to improve the quality of life of people living and working in the Gladstone area of Central ward and Millfield and New England'.

- ❑ Some of the key themes – **crime /ASB** (drugs/sex workers etc), **housing, environment, traffic, alcohol** and **community cohesion/consultation**. It is also important to mention that the team also works on other themes which are not described in great detail in this report. For example, the team regularly works with the **immigration** service to investigate information/intelligence around all matters concerning illegal immigration. This translates into numerous operations, warrants and initiatives conducted in the Operation Can Do area over the last year focusing on this theme.

The Operation Can Do microbeat area:

The Operation Can Do area encompasses sections of Park, North and Central Wards within Eastern Sector, Peterborough. Both population wise and geographically, the Operation Can Do microbeat is the largest microbeat in Peterborough district:



Crime and ASB – drugs

Highlights over the past year (2012-2013) within the Operation Can Do microbeat area:

- Drug related arrests - 58
- Cannabis factories found - 3
- Fixed penalty notices/warnings issued for possession of cannabis - 75
- Section 23 Misuse of Drugs Act searches - 370+
- Section 23 Misuse of Drugs Act warrants on addresses – 15.
- Drugs related operations conducted within the Operation Can Do microbeat area - 30

- ❑ Over the next year the Operation Can Do team members will continue to actively collect/process intelligence about individuals/locations concerned in the misuse of drugs. Further operations will be conducted - passive drugs dog, section 23 Misuse of Drugs Act warrants, covert operations. Intelligence led high visibility and covert patrols will also occur on a routine basis to deter criminals and reassure the public. Stop and search tactics will also be deployed where possible.
- ❑ Officers will continue to work in close partnership with substance misuse officers to ensure that drug users are getting the support and treatment they need to get off drugs. Operation Can Do officers will also link in with safer schools officers and other service providers (for example the prison service) to ensure that young people in particular receive drugs awareness presentations/advice. Discarded drugs paraphernalia is directly reported to Peterborough City Council for immediate removal.

Crime and Anti Social Behaviour – sex workers

Highlights over the past year (2012-2013) within the Operation Can Do microbeat area:

- ❑ 30 sex workers arrested/processed for a variety of sex working related offences. These include kerb crawlers, prostitutes and pimps. For example, on the 9/5/13 the team commenced a multi agency operation (3 days of enforcement and 3 days of support/education) to tackle the issues. 6 prostitutes were arrested for a variety of offences (fail to appear warrant, breach of CrASBO and soliciting/loitering x 4). Four kerb crawlers were also processed. In the support/education phase of the operation the team engaged with numerous sex workers to provide them with drugs support and help them get back into work, for example.
- ❑ Plans for the next year will include supporting the wider Safer Peterborough Partnership strategy into sex working across Peterborough by attending regular strategic and 'case by case' meetings to share information and problem solve. Joint patrols with 'supportive organisations' (e.g. Job Deal, Aspire, women's groups, HMP Peterborough, health services, Peterborough City Council staff) occur regularly. ASBO applications will be sought regarding persistent sex workers. The team also hopes to conduct numerous enforcement and support/education operations over the next 12 months, similar to the operation described above.

Crime and ASB in general

Operation Can Do Officers also support the neighbourhood policing process by tackling a variety of priorities that have been chosen by the public. Education, enforcement and prevention are key strands to our problem solving approach. The next panel meeting is on Thursday the 20th of June 2013 at 7pm at the Beeches Primary School where the public will be invited to set further policing priorities for their local police team. The current priorities chosen by the public at the police panel meetings are as follows:

- ❑ Reduce/prevent ASB in Century square
- ❑ Reduce/prevent ASB in Sergeant Street and Harris Street areas.
- ❑ Tackling drugs misuse in the Operation Can Do area

Protecting the vulnerable, keeping people safe in their homes and maintaining order are top priorities for the Operation Can Do team. The team therefore work very closely with detectives and crime scene investigators responsible for investigating burglaries, robberies, vehicle crime and assaults. The Operation Can Do team will assist with all aspects of the investigation but their in depth knowledge of individuals and groups that make up the community has proven very useful many times before to identify and bring offenders to justice. The team will also conduct reassurance/preventative patrols at key times/locations and offer crime prevention advice to victims of crime, and those members of our community that appear vulnerable to crime.

Housing

- ❑ Officers conduct joint visits with Peterborough City Council housing officers identifying and dealing with HMO's (Houses of Multi Occupancy). Unregistered/unregulated HMO's are of interest to the police as they will often be linked to various forms of anti social behaviour (cramped living conditions which often result in unacceptable noise and parking congestion for example). Evidence is collected to take enforcement action against landlords. This will often result in a safer/cleaner environment for tenants. Officers regularly report HMO's to the council and excellent co-operation between the agencies mean positive action can be taken very quickly (for example, in early July 2013 Operation Can Do officers will be visiting several suspected unregistered HMO's with housing officers over a two day operation).
- ❑ Homeless officers from Peterborough City Council also work regularly with police carrying out outreach work amongst hard to reach rough sleepers and street drinkers. Locations reported to the council for rough sleepers are checked by officers and numerous referrals have been completed to Peterborough City Council by the team. A number of individuals have voluntarily gone home following police referrals. Where these methods fail UKBA (United Kingdom Border Agency) have supported police and Peterborough City Council in joint days of action targeting those immigrants who are not exercising their treaty rights.
- ❑ All new planning applications are reviewed at the Operation Can Do delivery meetings and representations made where appropriate.

Environment

- ❑ Operation Can Do officers have been carrying out weekly patrols with Peterborough City Council staff, targeting accumulations of rubbish such as sofas/domestic waste both on public and private property. Several prosecutions have resulted from these joint patrols.
- ❑ Officers continue to support NEO's (Neighbourhood Enforcement Officers) in the enforcement aspect of their work. Joint working has included NEO's attending 5 traffic enforcement days (see below for further detail) where they have worked with PCSO's and PC's issuing fixed penalty notices for littering. Over 20 fixed penalty notices for littering were issued during these days of action.
- ❑ Officers and Peterborough City Council staff have completed patrols during the late evening and early mornings focusing on locations where fly-tipping is problematic. Recently two males seen dumping a mattress on Alma Road in the early hours of the morning were each issued with a £50 fine. The offenders returned the mattress to their home address.
- ❑ Fire safety stickers are applied to combustible rubbish accumulations found in peoples gardens. This serves as a polite reminder that the owner must dispose of the accumulation swiftly, and responsibly as the police, on behalf of the fire service, have identified a potential fire hazard. Other agencies/organisations which are part of the Operation Can Do initiative also support this scheme. Rubbish can also be carefully monitored so the police/council know who to visit if it is then found deposited in a public area.

Traffic

- ❑ For the past year officers have conducted joint patrols with Civilian Enforcement Officers from Peterborough City Council. This means that both obstruction offences and 'yellow line' offences can be dealt with at the same time. Hundreds of fixed penalty notices have been issued and hotspots such as the junction of Stone Lane and Alma Road have improved considerably.

- ❑ The Operation Can Do team have made recommendations regarding road improvements to Peterborough City Council to reduce congestion and parking problems (e.g. outside Lloyds TSB on Lincoln Road). Significant improvements can be seen here.
- ❑ Speed checks/enforcement activities have also been conducted on a regular basis.
- ❑ The Operation Can Do police team have been responsible for planning and coordinating several large multi agency traffic operations within the Operation Can Do microbeat area over the last 6 months. The operations have brought together staff from a variety of organisations/agencies including the Automatic Number Plate Recognition team (police) Roads Policing Unit (police), DVLA, VOSA and Peterborough City Council staff (e.g. civilian enforcement and taxi licensing officers). Operations have taken place on 10/04/2012, 20/09/2012, 06/02/2013, 22/02/2013 and 20/03/2013. The operations have generated extremely positive feedback from the community and as a result, this attracted the attention of the local media. Evening Telegraph photographers and also a media team from a Polish newspaper (with a large regional readership) came out with us during some of the operations due to its success. We hope to repeat these operations in the 2013-2014 year.

Alcohol

Highlights over the past year (2012-2013) within the Operation Can Do microbeat area:

- 1 Illegal smoking shelter shut down.
 - 1 illegal nightclub shut down.
 - 1 illegal gambling premise shut down.
 - 2 premises served temporary closure notices.
 - 4 major licensing operations.
 - Several test purchase operations.
- ❑ Officers have continued to carry out strict licensing checks on the licensed premises in the Operation Can Do catchment area. Licensees/staff are often subjected to on the spot checks to ensure compliance with the licensing principles and their individual licence conditions. CCTV systems, training records, and merchandise etc is carefully checked during each visit. Swabs are taken from around the premises to ascertain if class A drugs misuse has occurred in the premises.
 - ❑ In the previous year minor breaches in licence conditions were found at many premises. The reason for these breaches was often due to lack of training, licensees not being brought up to date with current legislation, irresponsible staff/licensees. Another reason for this is that a number of premises had not been inspected so intensively for a number of years. Through regular compliance visits the majority of licensees are now fully compliant with their license conditions and the licensing principles.
 - ❑ The team have been able to focus their attention on the priority premises where more serious licence breaches have been found (e.g. serving alcohol to drunks/juveniles and having no licence to sell alcohol). Positive action is always taken in conjunction with Peterborough City Council and a series of intensive inspections planned to ensure future compliance. As a result of this prioritisation system licensed premises in the Operation Can Do area are the most compliant they have been in years.
 - ❑ All new licensing applications are reviewed at the Op. Can Do delivery meetings and representations made where appropriate.

Community cohesion/consultation

- ❑ The Operation Can Do team work very closely with youth providers in the area, attending regular meetings to discuss individuals and groups causing ASB/tensions. This ensures that youth workers are aware of up to date intelligence/information, and can direct their patrols accordingly.
- ❑ This regular two way communication with youth workers has proved invaluable in minimising youth crime/ASB during key periods (London Riots, Euro 2012 and the school holidays). A schedule of youth activities has been meticulously planned in the run up to these events. The team would like to thank Rachel Panther (Community Based Youth Worker for Peterborough City Council) and Matt Oliver (Locality Manager for Peterborough City Council) for their involvement and support in improving youth community cohesion within the Operation Can Do area. Their efforts to improve community cohesion between the various Eastern European communities (e.g. Roma) has been invaluable in preventing youth crime and anti-social behaviour.
- ❑ The Operation Can Do team will attend a variety of public meetings to ensure the public can have a say in how we police. This includes the various police panel meetings and MANERP (Millfield And New England Regeneration Partnership), VPRA (Victoria Park Residents Association) for example.
- ❑ The Op. Can Do team will routinely visit a variety of locations/persons in the community for the same reasons (e.g. religious establishments, businesses and 'hard to reach groups/persons').
- ❑ There is a clear process for contacting the police anonymously (cards are handed out by Op. Can Do officers and anonymous reporting is supported on the Cambridgeshire Constabulary internet site).
- ❑ It is important to add that the Operation Can Do police team are just a small part of the individuals, groups and organisations/agencies that work tirelessly to improve community cohesion within the Operation Can Do area. There are far too many names to mention individually (e.g. Sr Mary-Clare Mason and Jawaid Khan) who have undoubtedly had a significant impact in minimising community tensions.

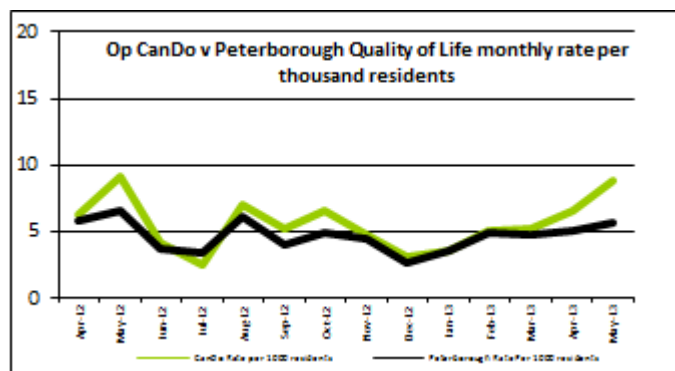
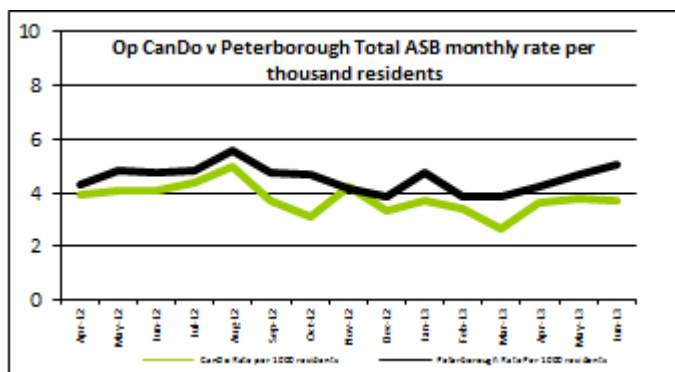
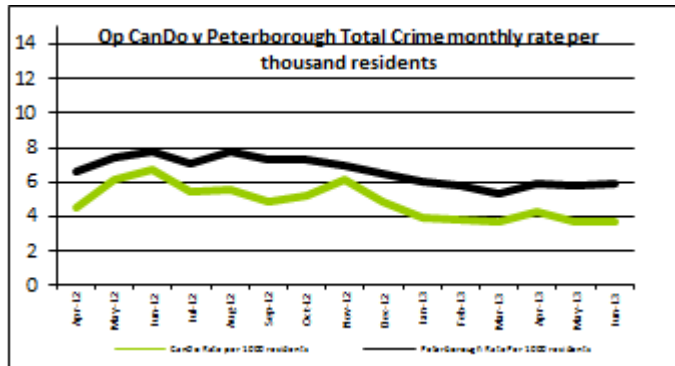
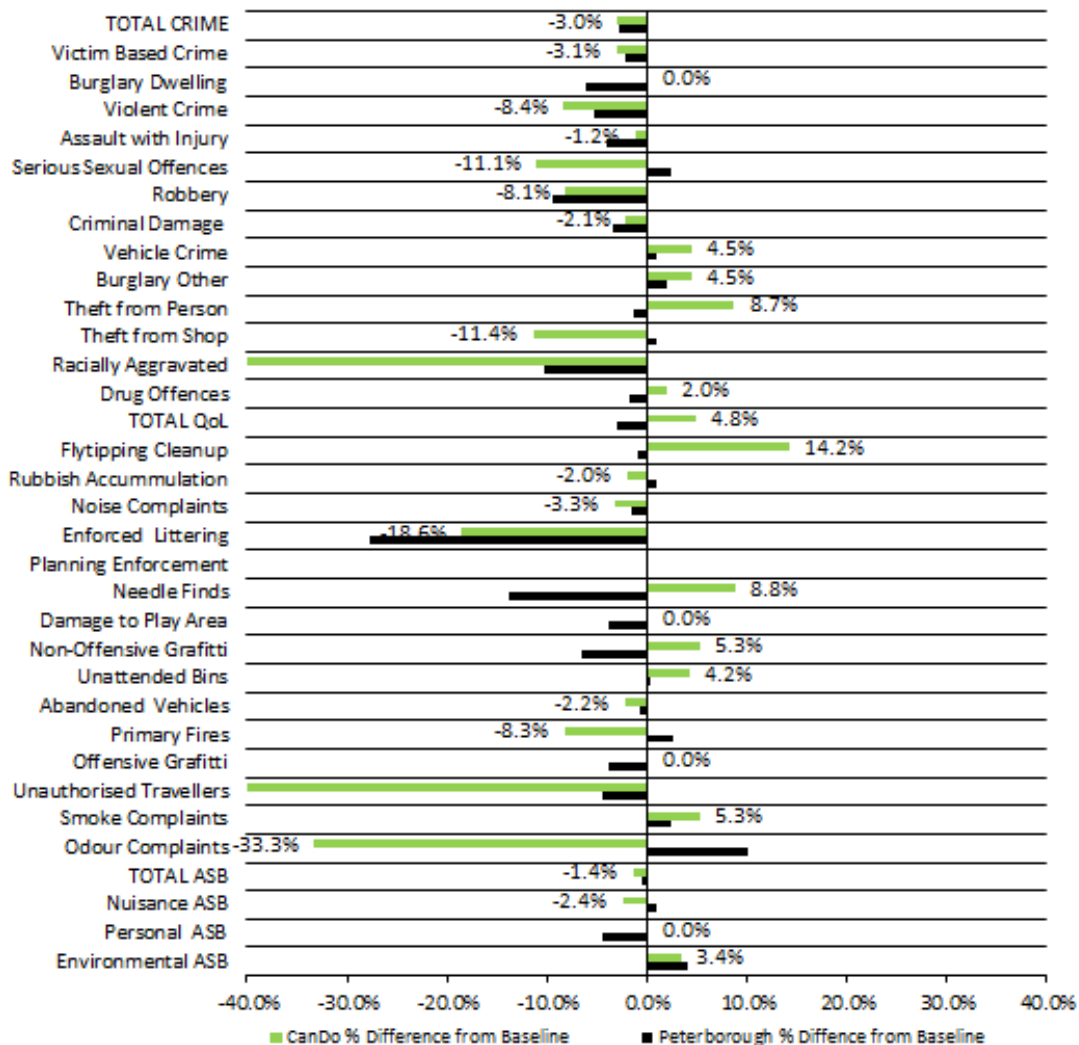
Conclusion

The Operation Can Do police microbeat team looks forward to working closely with individuals, groups and organisations/agencies within the Operation Can Do microbeat area going into 2013 – 2014. As mentioned above, the team is now at full strength, and over the coming year we are keen to have a significant impact on all of those 'quality of life' issues that frustrate and concern all sections of the community that live, work or play within the area. The team in particular would like to challenge and change people's views/opinions/perceptions that the Operation Can Do area is an unpleasant and unwelcoming area. Obviously, the most effective way the team can achieve this is by reducing/preventing crime and anti social behaviour (including the fear of crime/anti social behaviour) and ensuring 'good news stories' are accurately reported within the media. The team will continue to engage with the community at every opportunity – listening to, and understanding peoples view points and concerns. Effective community engagement is critical to gaining the confidence and trust from all sections of the community so that they approach the local police team, without hesitation, if they wish to report anything.

APPENDIX 3: OPERATION CAN DO PERFORMANCE SUMMARY MAY 2013

Category	Op CanDo Baseline		Can Do				Peterborough		
	Baseline (Apr-12 to Mar-13)	Baseline Rate per 1,000	Statistic for Month	12 month rolling statistic	No. Variation from Baseline	% Variation from Baseline	No. Variation from Baseline	% Variation from Baseline	% of Total happening in CanDo Area
Environmental ASB	85	3.01	9	88	+3	+3.4%	+26	+4%	12.5%
Personal ASB	294	10.40	34	294	+0	+0%	-132	-4.4%	14.8%
Nuisance ASB	802	28.38	65	783	-19	-2.4%	+61	+1%	11.6%
TOTAL ASB	1,181	41.79	108	1,165	-16	-1.4%	-45	-0.5%	12.5%
Odour Complaints	3	0.11	0	2	-1	-33.3%	+4	+10%	0.0%
Smoke Complaints	18	0.64	1	19	+1	+5.3%	+2	+2.3%	11.1%
Unauthorised Travellers	0	0.00	0	0	+0	-	-4	-4.5%	0.0%
Offensive Grafitti	5	0.18	0	5	+0	+0%	-4	-3.8%	0.0%
Primary Fires	12	0.42	1	11	-1	-8.3%	+3	+2.7%	7.7%
Abandoned Vehicles	45	1.59	1	44	-1	-2.2%	-2	-0.8%	6.7%
Unattended Bins	23	0.81	0	24	+1	+4.2%	+1	+0.3%	0.0%
Non-Offensive Grafitti	18	0.64	1	19	+1	+5.3%	-27	-6.6%	2.3%
Damage to Play Area	3	0.11	0	3	+0	+0%	-3	-3.8%	0.0%
Needle Finds	62	2.19	8	68	+6	+8.8%	-58	-13.9%	61.5%
Planning Enforcement	107	3.79	6	96	-11	-10.3%	+1	+0.2%	12.5%
Enforced Littering	172	6.09	19	140	-32	-18.6%	-172	-27.8%	44.2%
Noise Complaints	90	3.18	7	87	-3	-3.3%	-11	-1.6%	13.0%
Rubbish Accumulation	306	10.83	18	300	-6	-2%	+8	+1%	29.5%
Flytipping Cleanup	774	27.39	187	902	+128	+14.2%	-55	-1%	27.3%
TOTAL QoL	1,638	57.96	249	1,720	+82	+4.8%	-317	-3.1%	24.2%
Drug Offences	144	5.10	11	147	+3	+2%	-15	-1.8%	16.9%
Racially Aggravated	13	0.46	1	7	-6	-46.2%	-11	-10.2%	12.5%
Theft from Shop	105	3.72	2	93	-12	-11.4%	+15	+0.9%	1.8%
Theft from Person	42	1.49	6	46	+4	+8.7%	-5	-1.3%	17.1%
Burglary Other	42	1.49	8	44	+2	+4.5%	+17	+2%	12.9%
Vehicle Crime	106	3.75	10	111	+5	+4.5%	+17	+1%	7.5%
Criminal Damage	285	10.08	17	279	-6	-2.1%	-82	-3.4%	9.6%
Robbery	37	1.31	4	34	-3	-8.1%	-20	-9.4%	57.1%
Serious Sexual Offences	18	0.64	0	16	-2	-11.1%	+3	+2.3%	0.0%
Assault with Injury	166	5.87	11	164	-2	-1.2%	-43	-4.1%	15.3%
Violent Crime	395	13.98	19	362	-33	-8.4%	-144	-5.2%	11.1%
Burglary Dwelling	125	12.48	6	125	+0	+0%	-55	-6.2%	14.0%
Victim Based Crime	1,368	48.40	91	1,326	-42	-3.1%	-285	-2.1%	9.2%
TOTAL CRIME	1,592	56.33	105	1,544	-48	-3%	-419	-2.7%	9.8%

Citywide v Op CanDo 12 month rolling comparison from baseline chart



STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 7
24 JULY 2013	Public Report

Report of the Executive Director – Strategic Resources

Contact Officer(s) – Dominic Hudson, Strategic Partnerships Manager

Contact Details - Email: dominic.hudson@peterborough.gov.uk Telephone: 07984 043180

VIVACITY CULTURE AND LEISURE TRUST - CULTURE AND LEISURE SERVICES

1. PURPOSE

- 1.1 This report identifies proposed areas for scrutiny to be considered in a detailed report at September's Strong and Supportive Communities Scrutiny Committee. The areas for consideration include the service delivery, other wider benefits and value for money obtained from the Council's culture and leisure partnership with Vivacity Culture and Leisure. The report invites the committee to comment on the proposals and whether there are any other matters Members wish to include.

2. RECOMMENDATIONS

- 2.1 It is recommended that the Scrutiny Committee comments on, and agrees, the matters to be addressed in the report to be submitted to the 11 September 2013 meeting of Strong and Supportive Communities Committee on the Council's culture and leisure partnership with Vivacity Culture and Leisure.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The partnership with Vivacity contributes to the following priorities in the Sustainable Community Strategy:-
- Creating opportunities – tackling inequalities;
 - Creating strong and supportive communities; and
 - Delivering substantial and truly sustainable growth.

4. BACKGROUND

4.1 PARTNERSHIP ARRANGEMENTS:

On 12 October 2009 Cabinet decided that a Trust would provide the best delivery option for the Council in respect of its culture and leisure services. Consequently, the Council and Vivacity Culture and Leisure (previously called Peterborough Cultural and Leisure Trust) entered into a Funding and Management Agreement on 1 May 2010 which underpins the partnership. The Funding and Management is for just under 25 years from May 2010 to the end of March 2035. The Council transferred the services below to Vivacity which provides local and dedicated services from facilities in and around Peterborough:-

- Libraries (including Archives);
- Culture (including Heritage and Arts); and
- Sports and Recreation.

Along with the services, Vivacity took a TUPE transfer of the former Council staff that had previously been involved in providing the services within the Council. These staff are now Vivacity staff and transferring staff's local government pension rights are protected through an Admission Agreement. Vivacity also has an effective network of volunteers which supports the

services it provides.

The Council pays Vivacity an annual Service Fee for the core services of around £2.78m per annum and extra in respect of any additional services.

The Funding and Management Agreement contains the rights, obligations and requirements that underpin the partnership and performance standards backed up by a range of performance indicators.

4.2 **VIVACITY AS AN ORGANISATION:**

Vivacity is a company established by guarantee with exclusively charitable purposes and is a registered charity. Although Vivacity is one of the Council's key partners, as an organisation Vivacity is independent of the Council.

Vivacity's charitable mission is to deliver and enable inspiring cultural and leisure activities to the residents of, and visitors to, Peterborough.

Vivacity is committed to delivering the following strategic objectives over the next five years:

- To increase the number and range of people who use their services;
- To deliver services of greater quality;
- To improve the value for money for all Vivacity's customers and for the Council as Vivacity's primary funder;
- To bring new financial resources and skills to the City through new and improved services supported by regional, national and European and international bodies;
- To support and encourage other organisations and charities working in Peterborough who contribute to the sport, arts and heritage life of the City.

5. **KEY ISSUES**

5.1 In order to give the Committee an overall view of the partnership with, and services provided by, Vivacity, it is suggested that the report to the Committee meeting of 11 September 2013 contains information along the following lines:-

WHY VIVACITY EXISTS:

- Confirmation that having considered the various models of delivery, Cabinet on 12 October 2009 decided that a Trust would be the best delivery option for providing the Council's culture and leisure services and consequently Vivacity was set up to deliver these services.
- How successful it is considered Vivacity has been over the last 3 years and whether it has met the Council's business objectives for the services.

VALUE FOR MONEY:

- Cost comparison of the services delivered in-house immediately prior to transfer against the cost of the services delivered by Vivacity.
- How the services provided by Vivacity compare under benchmarking against what other councils are delivering for culture and leisure services.
- Income generation and growth opportunities for the services.
- Improved Vivacity operated facilities from capital investment made by the Council over the last 3 years.
- Return on investment from marketing spend.

HEALTH OF VIVACITY'S BUSINESS:

- Performance comparison of the services delivered in-house prior to transfer against the performance of the services delivered by Vivacity.
- People statistics (e.g. staff turnover, sickness absence and health and safety incidents).
- Volunteer numbers and network arrangements.

CUSTOMER SATISFACTION AND COMMUNITY IMPACT:

- Visitor numbers to Vivacity operated premises compared to pre-Vivacity services.
- User/public feedback on satisfaction levels of the services.
- Community participation and development in support of the education, health and community cohesion agendas.

6. IMPLICATIONS

- 6.1 The services provided by Vivacity are available at a number of facilities across the City and Vivacity positively encourages use by all sectors of the community living, working or visiting Peterborough. Vivacity provides both statutory and discretionary services and carries out consultation in line with statutory and/or other requirements to ensure effective, efficient and value for money services continue to be provided.

7. CONSULTATION

- 7.1 Consultation has taken place with the Cabinet Member for Culture, Recreation and Waste Management, Cabinet Adviser for Culture and Recreation, Vivacity and Head of Strategic Finance in the preparation of this report.

8. NEXT STEPS

- 8.1 Officers will be reporting in further detail to the Strong and Supportive Scrutiny Committee meeting to be held on 11 September 2013.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 Funding and Management Agreement dated 1 May 2010 between the Council and Vivacity.

10. APPENDICES

- 10.1 There are no Appendices to this report.

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 8
24 JULY 2013	Public Report

Report of the Executive Director of Operations

Contact Officer – Annette Joyce, Head of Commercial Operations
Contact Details - 01733 452280

COMMERCIAL OPERATIONS

1. PURPOSE

- 1.1 Attached is Commercial Operations business plan, to provide members with an overview of Commercial Operations and forthcoming plans for the City Centre.

2. RECOMMENDATIONS

- 2.1 The Committee is recommended to note and comment on the work of Commercial Operations and propose further scrutiny in relation to its business fields.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 Peterborough's Sustainable Community Strategy is the plan for the future of our city and the surrounding villages. It sets the direction for the overall strategic development of Peterborough. Commercial Operations remit directly links to the council's strategic priorities;
- Creating Opportunities – Tackling inequality.
 - Creating strong and supportive communities.
 - Delivering substantial and truly sustainable growth.
 - Creating the UK's Environment Capital.

4. BACKGROUND

- 4.1 Commercial Operations provides a framework for the day to day operations of the city and to focus strategic efforts to enhance the city and its region in the long term. The department's vision is to provide a high quality, safe and easily accessible environment that underpins commercial and social success. The following areas of business make up Commercial Operations and the development of an integrated Visitor Economy Strategy including all these areas and work is underway and outlined in the Visitor Economy Development section below. A key aspect of the visitor economy approach will be that the dual benefits for residents and visitors for the great majority of projects will be indistinguishable. The greatest beneficiaries will be residents. It will improve the quality of life for residents and improve their local economy by creating and sustaining employment. Visitors will benefit from visiting a place that is self-aware and proud of its past, present and exciting 21st century future.

The importance of Heritage, Culture and Sports will be a key focus for the Visitor Economy and, by working closely with Vivacity and other bodies involved, this will give due recognition for their importance in the future development of Peterborough as a destination. Furthermore, because all of these areas will be part of the fabric of what the Visitor Economy of Peterborough is and will become, they will help inform and shape strategic development. It is the intention that they will form a key part of the overall Visitor Economy picture along with outdoors, natural environment and landscape heritage aspects and the burgeoning range of events that bring the destination to life. Other aspects such as Business and Conference Tourism, development of the quality and capacity of the accommodation base, the retail offer and the wide ranging sports offer will also form part of the creation of a strong City product and image. Along with working

with the range of attractions in the wider Peterborough City region will add to the development of a high quality City Scale visitor economy offer.

Parking Services

Commercial Operations are responsible for ensuring that the parking provision in Peterborough is used correctly, responsibly and that the best use is made of on and off-street car parking space, to the maximum benefit of the local community. Recent improvements to the service have been the introduction of RING-GO cashless payment system and the facility to pay by credit/debit card. We also ensure that the Council's car parks are maintained to an appropriate standard within the constraints of the available budget. Parking is an important and integral part of the current working of Commercial Operations and to the future development of the Visitor Economy as outlined below.

CCTV

CCTV improves the safety and security of residents, visitors and the business community. Peterborough's CCTV service is managed by Commercial Operations and comprises 144 cameras, with surveillance 24 hours a day.

Additional cameras have been added in recent years and further cameras are to be installed at Stanground. We also upgraded existing cameras (x11) to newer technology this current financial year, financed from capital budgets.

City Centre Management

City centre management host a business forum for local businesses each month, at which 60 to 80 businesses and or city centre stakeholders attend to discuss issues, including marketing plans and overall performance of the city. Analysis of economic retail data and footfall to demonstrate economic value of the visitor economy is another example of operations. The City Centre and Evening Economy strategies are currently being prepared. They will both be put in the wider context both geographically and strategically within the emerging Visitor Economy Strategy 2014-24 and Destination Management Plan 2014-17 as outlined later.

Events and Public Realm Management

Creating high quality events, creating a vibrant atmosphere, as well as a memorable and positive visitor experience is a key focus of Commercial Operations. As well as organising large, medium and small scale events directly, the team have a key role in facilitating events by others at the same levels: from Olly Murs to Jazz on the Square. This facilitating role will be a key dimension of the emerging Events Strategy being prepared as part of the overarching Visitor Economy Strategy.

General Market

The General Market supports local business and creates significant employment in the city. Managed by Commercial Operations, it is an integral part of the local community, providing an assortment of goods, from furniture and clothing to fresh fruit and vegetables. There are 55 individual traders occupying 112 market stalls on the Market which is open Tuesday to Saturday 8.30am - 4pm. The potential for development and promotion of the market will be an issue that will be strategically addressed as part of the emerging Visitor Economy Strategy

Visitor Information Centre

Commercial Operations operates the Travel Choice Centre at Queensgate Bus Station to service transport enquiries and the Visitor Information Centre to service the information needs of residents and visitors and to promote Peterborough as a destination. The Visitor Information Centre and Bus Station services are both open Monday to Saturday 9.30 – 5.00pm. Both sites sell a combination of the services: Bus Station tickets, National Express tickets, Railcards, Bus Passes, Holidays, Shaws Holidays, Maps, Gifts, Local event ticket sales. Information is available on a UK wide basis for residents as well as local promotions.

The Visitor Information Centre is being reviewed as a Visitor information Service to fulfil its wider potential remit for Visitor Economy Development and by becoming the hub for communication with the wider range of Visitor Economy businesses and groupings across

Peterborough. An excellent example of this is the collation of the Events Diary, a service that promotes all community events as well as main events. It is widely circulated but this will be reviewed to improve further. Ideas to increase the range of information collation and circulation is being developed as part of the review of Commercial Operations as outlined and as a key part of the emerging Visitor Economy Strategy as follows.

Visitor Economy Development

The excellent development of the visitor infrastructure and events activity undertaken by the City Council and its provider partners in recent years has been excellent. Commercial Operations has been a key part of driving this development for both residents and visitors to the city and in driving and supporting the economic value of the Visitor Economy to the City. Peterborough has an estimated 2.59m day visitors and 572,000 staying visitors a year. The economic value of tourism to the Peterborough economy from visitors alone is over £200m (£109m day and £92m staying visitors). The wider economic benefit across the visitor economy with ancillary and supplier effects is estimated at £301m. Peterborough and Cambridgeshire direct tourism employment is 4,145 and total actual with tourism related employment as 5,538 c 8-9% as against an average for Cambridgeshire as a whole of 10.1%. (Tourism South East Economic Impact of tourism 2010).

The remit of the Strategic Tourism Development Manager is to bring the Visitor Economy together under a more integrated strategic framework and to drive the strategic development process of the Visitor Economy. There will be an emphasis on not only the development of the economic value of the Visitor Economy but also the sustainable community benefits that will also be developed. Currently Commercial Operations are analysing their activity and focus on Visitor Economy development and promotion under a single strategic approach, initial work is underway to achieve this. Initial discussions are also beginning for the next stages of this process to create a larger vision that includes the role and activity of all other public and private sector partners and providers that have impact on the Visitor Economy of Peterborough as a whole.

This work is being strategically aligned and shaped by working closely with VisitEngland and the Strategic Framework for England 2010-2020. The template for the development of Peterborough as a destination will not simply be a marketing exercise and brochures, though these will have their place. The scope is more ambitious and will include how the Visitor Economy can be developed over a ten year period to create a high quality, sustainable visitor destination, that is clear on its image and identity it aims for and plans projects strategically to build to this point. It will show how signifier events during this period such as Peterborough 900 in 2018 can be drivers of activity before and after 2018. The outline schedule for how this will be developed in the coming months is as follows with basic explanation following this.

Visitor Economy Framework (VEF)

Created in partnership with Opportunity Peterborough and Vivacity and through this partnership with all relevant agencies and groups that impact on the Visitor Economy that these key partner providers work with. Initial contacts have been made and are being followed up to aim to achieve an outline Visitor Economy Framework.

Schedule Sept/Oct 2013

Visitor Economy Strategy (VES) 2014-24

An overarching strategy that will seek to encompass all relevant organisations and their strategies that are relevant to the VES. It will be driven by the City Council that has a duty to develop the strategic potential of its economy, its environment and its people. The Visitor Economy is a distinct and important part of developing all these aspects of Peterborough's well-being. Commercial Operations and the Strategic Tourism Manager initially however the intention is to create a Visitor Economy Team. We will do this with key partner providers such as Opportunity Peterborough and Vivacity and through ongoing consultation, joint development work and planning for the future.

Destination Management Plan (DMP) 2014-17

The VES will create a flexible strategic framework that will allow inclusion, innovation and cross-working partnerships to develop and flourish. It will help create the One Vision for Peterborough, through the creation of a single Visitor Economy Strategy that will encompass a wide range of new and existing strategies and plans. It is intended that this will help the council and all partners make informed and collaborative strategic decisions. This will be a crucial exercise to create the required framework that will inform the linked Destination Management Plan 2014-17. This essentially will be the agreed shared action plan for the first 3 years. The DMP will be reviewed annually so in 2015 an updated version will be published for 2015-18 and the 2016-19 to allow continual revisiting of how the VE partners are implementing the VES 10 year strategy. The DMP process will also be linked to a 3 yearly revision of the VES and the opportunity to revisit and allow adaption as part of the 10 year strategic cycle.

Conclusion

The intention is that at the end of the consultation and development process, there will be a single overarching strategy for the Visitor Economy that will give clarity and coherence to all partners involved.

There will be an emphasis on developing the local capacity and flavour of products to involve local residents and visitors within the same shared approach. It will aim to support the sustainable community development aspirations of localities within the Greater Peterborough region and disseminate the benefits of future growth across the full Unitary boundaries and the wider Visitor Economy community, in the associated 5 mile hinterland that is truly within the Peterborough sphere of influence as a City Destination of substance.

It will determine an agreed structure for how all future development and internal and external promotion of Peterborough as a visitor destination can be brought together. It will go further and illustrate how it can be structurally linked to and support the development of a single clear structured image and identity for Peterborough. These will be robust links because they will be agreed as part of the strategy development and consultation process with all key partners and the community of Peterborough. The release of the strategy however will be the real start of the 10 year development journey as outlined above. The Visitor Economy Strategy will clearly feed into every one of the council's ONE Peterborough Vision and Sustainable Communities Strategy outlined below. It will also ensure it makes explicit exactly how this will be done, vision, strategy, action.

Key Strategic Objectives

Objective 1 - Promoting the city

- Broadening the visitor offer of the city by extending the events diary and marketing existing attractions more extensively.

Objective 2 - Managing the City

- To communicate and co-ordinate the work of all city stakeholders and monitor outputs.
- To communicate and engage effectively with businesses.

Objective 3 - Improving the Environment and the public spaces

- To encourage and facilitate improvements to the environment and public spaces that is inviting, clean, and is a safe environment to be enjoyed.

Objective 4 - A Prosperous City

- Diversifying and strengthening the economic base. The city should be the catalyst for encouraging the growth of both new and existing business within the city.

5. KEY ISSUES

5.1 Redevelopment

Urban design determines the very shape of the streets and public spaces which make up our city. It influences how easy and pleasant it can be to move from area to area. During 2012/13, both Bridge Street and Cowgate have undergone redevelopment. During 2013/14, Long Causeway will follow.

The proposed works provide an opportunity to emphasise the historic character of Cowgate and help revitalise Bridge Street and Long Causeway. All areas are viewed as main commercial parts of the city centre. It is envisaged that we will help to bring some of the open space element of the scheme alive by expanding the events, street market and trading offers to both schemes.

6. IMPLICATIONS

6.1 Securing sponsorship for projects and events during the current economic climate could prove challenging but we look to maximise opportunities.

7. CONSULTATION

7.1 Over 80 city centre businesses and stakeholders have been consulted via City Centre Business Forum.

8. NEXT STEPS

8.1 Any recommendations from the Committee for changes should be referred to the Cabinet Member Tourism, Business and International links.

9. BACKGROUND DOCUMENTS

None

10. APPENDICES

10.1 Appendix 1 – Peterborough City Centre Management Business Plan

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APPENDIX 1

Peterborough City Centre Management Business Plan

7th January 2013

Annette Joyce, Head of Commercial Operations

Index:

Page 2 - 3: Vision.

Page 4 - 5: Strategic Objectives.

Pages 6 – 13 Objectives.

VISION

Peterborough is a modern city sensitive to its heritage. To meet future challenges the Council and its partners will seek to maximise the opportunities of its growing population, optimising resources and stakeholder expertise to provide a city of which its residents, employees, customers and visitors can enjoy and be proud of.

The Importance of Peterborough City Centre

Peterborough city centre is the economic hub of the area and the 'face' of Peterborough locally, nationally and internationally. Throughout its history it has changed and adapted to ensure it maintains its place as a vibrant, diverse and attractive destination. In recent years it has successfully weathered the storm of economic downturn whilst still investing in its infrastructure and so is now well placed to face the challenges of the future, whatever they may be.



Peterborough is.....

A Shoppers' City.....

A regional shopping destination boasting the best of what the high street has to offer.

A 24 hour City.....

Peterborough has a vibrant night time economy comprising of clubs, bars, restaurants and café's which brings employment, income and people into the city centre and completes the 24 hour life cycle of the city.

A Cultural City.....

Peterborough is home to one of the finest cathedrals in the country, it has a proud history, a diverse population, fine open spaces, arts venues, a museum and popular culture.

A Residents' City.....

Peterborough serves a resident population of over 180,000 and is still growing.

A Green City.....

Peterborough is committed to becoming the UK's environmental capital delivering innovative solutions to the challenges of climate change.

A City of Opportunity.....

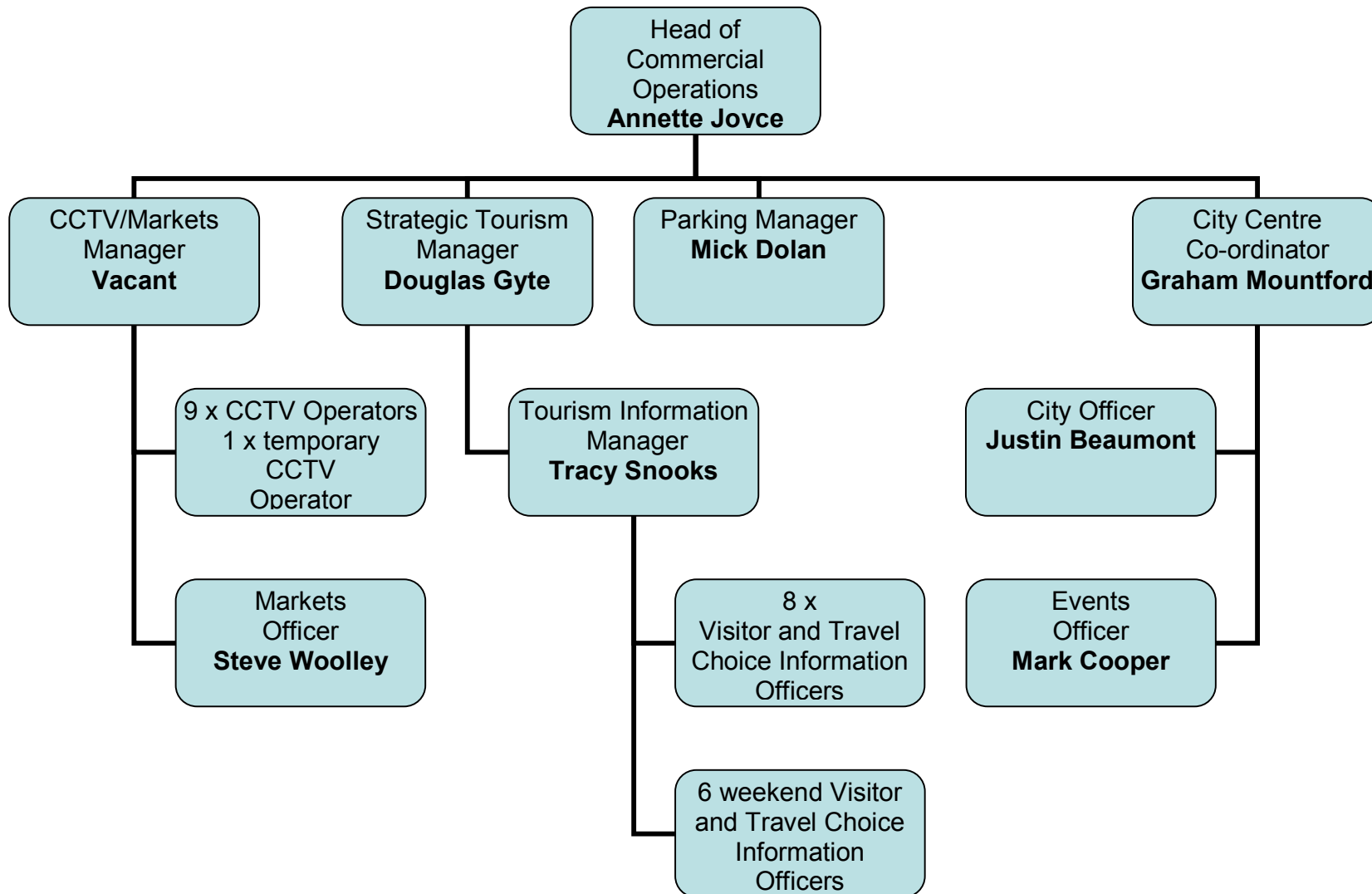
Peterborough's economy is extremely diverse, with almost every industry sector represented, and with particular strengths in a wide range of trades from manufacturing, food and environmental companies through to finance and media. There are new and exciting opportunities for business development in and around the city centre set out in the Council's emerging city centre plan. This new vision includes maximising the potential of land on both of the banks of the River Nene, increased housing, leisure, retail and office provision, and regeneration of the station quarter and its links to the city core.

Commercial Operations Department

Commercial Operations department was established 2006. Part of the department is responsible for providing a framework to co ordinate the day to day operations of the City Centre and to focus strategic efforts to enhance the City Centre in the longer term, as well as managing the city centre the department is also responsible for;

- Tourism and the Visitor economy
- CCTV and Out of hours calls
- Travel Centre (bus station)
- Parking
- Markets
- The Embankment
- Perkins Great Eastern Run
- Supporting the mayors office for their Civic events

Commercial Operations Staffing Structure



Summary Commercial Ops Budgets 13/14 - as per email request

REVENUE BUDGETS	13/14 budget £'s	
<u>COMM OPS STAFFING</u>		
Visitor Centre/Travel Kiosk	140,735	
General Market	73,711	
CCTV	250,825	
City Centre, Parking,	285,153	
TOTAL	750,424	
<u>EVENTS</u>		
Willow Festival	40,000	
Other events	25,000	Italian Festival, Christmas Lights, Diwiali, Jazz on the Square
TOTAL	65,000	
<u>TOURISM</u>		
Expenditure	521,094	includes staffing shown above
Income	-446,221	tickets, passes, merchandise.
Net TOTAL	74,873	
<u>MARKETS</u>		
Expenditure	322,155	includes staffing shown above
Income	-426,000	General Market, Embankment bookings.
Net TOTAL	-103,845	
<u>CCTV</u>		
Expenditure	458,634	includes staffing shown above
Income	-167,258	Internal + external income
Net TOTAL	291,376	
<u>CITY CENTRE/PED AREA</u>		
Expenditure	290,436	includes cleaning and fountains
Income	-212,690	Street Traders and merchandisers'
Net TOTAL	77,746	
<u>CHRISTMAS LIGHTS</u>		
Expenditure	116,950	
Income	0	
Net TOTAL	116,950	
<u>PARKING - excludes Neighborhoods Parking Budgets</u>		
Expenditure	898,333	
Income	-3,012,288	Fees, season tickets, residents, staff parking, rent, etc
Net TOTAL	-2,113,955	
<u>MANAGEMENT TEAM</u>		
Expenditure	307,848	includes staffing shown above

Income	0
Net TOTAL	<u>307,848</u>

ENTERPRISE CENTRE - Residual Budget

Expenditure	16,563
Income	0
Net TOTAL	<u>16,563</u>

TOTAL COMM OPS REVENUE BUDGET 13-14	
Expenditure	2,957,013
Income	-4,264,457
Net TOTAL	<u>-1,307,444</u>

CAPITAL BUDGETS	13/14 budget £'s
Parking structural works	354,981
Parking meter replacements	125,453
St Peter's Arcade	333,021
Replace CCTV Cameras	45,000
Wirrina Car Park works	27,669
Market Improvements	50,000
Net TOTAL	<u>936,124</u>

Strategic Objectives.

Objective 1 – Events, culture and tourism.

Champion the role of the central area of the city as being the main focus for arts, culture, entertainment, information and leisure activities. These can range from the local community using the city centre as a platform to show what they do, to highly organised and professional small and large scale events.

Objective 2 – Environment

To maintain and improve the street environment, in terms of cleanliness, building design, the protection of heritage assets, appearance, street activities and comfort. This includes controlling the space and the standards in the city centre through city centre ambassadors.

Objective 3 – Marketing and Communications.

Market and promote the city centre as a shopping, leisure, tourist, residential and commercial destination. Maximise the amount of potential sponsorship by identifying what sponsors wish to invest in and matching them to our city centre objectives.

Objective 4 – Safety.

Take steps to ensure that the city centre is safe and perceived to be safe for everyone 24 hours of the day, seven days a week.

Objective 5 – Access.

Make access to the city centre easier and more comfortable for those who use it, by whatever form of transport they choose to use, whenever they choose to use it and particularly for those with disabilities.

Objective 6 – Partnership Working.

To work in successful partnership with the city centre stakeholders, to drive vitality and develop Peterborough as a vibrant destination.

Objective 7 – Peterborough Market.

To improve the ambiance, vitality and economic viability of markets in the city centre. Markets generally in the UK are declining as the generation of their traditional customer base declines. They need to change so that they attract new younger customers and businesses. Traditionally markets have provided an outlet for new businesses to establish themselves; we need to ensure that Peterborough Market is a viable option for these new businesses to thrive.

Objective 8 – Evening Economy.

Encourage the sustainable development of the Evening Economy in Peterborough with the aim of achieving Purple flag status. Purple flag is a national award judged by the Association of Town Centre Management (ATCM). This ensures that standards for the evening economy are met in a similar manner to the way in which blue flags are awarded for beaches. Purple flag includes coordinating the efforts of stakeholders and operators, to ensure that visitors to the evening economy have an enjoyable and safe time. The areas to be tackled include communication between operators and other stakeholders, organisation of transport at the end of the evening and identification of other 'hot spots' and their control, identification and implementation of safe and best practices, encouraging variety in the evening economy, using purple flag as a positive marketing tool.

Objective 1 –Events, culture and tourism.

‘Events champion the role of the central area of the city, being the main focus for arts, entertainment, information and leisure activities’

Project	Action	Target date	Lead Partners / Organisations
Visitor Economy Strategy	Develop a Tourism/Visitor economy strategy for the City	2013	City Council
Develop and improve type and number of events.	Maximise opportunities for new events / progress successful events	2013 ongoing	City Council.
Develop the Embankment as a venue.	Explore & action opportunities for attracting events from further afield.	2014	City Council.
Exploit opportunities for additional venues / times	Enable other operators to use identified sites for smaller events. Look for opportunities to extend events to link with evening economy.	2013	City Council.
Sponsorship	Identify more sponsorship opportunities for city centre events, perhaps through a dedicated officer.	2014	City Council.

Objective 2 – Environment.

‘To improve the street environment in terms of cleanliness, building design, appearance street activities and comfort’

Project	Action	Target Date	Lead Partners / Organisations
Public realm maintenance standards	Ensure standards are in keeping with improved public realm.	Ongoing	Enterprise City Council.
Public Realm Strategy	Implementation of remaining Strategy projects	Ongoing	City Council
Way finding	Introduction of coordinated signage throughout the city centre.	2013	Enterprise City Council
Empty Shop Strategy	Develop a strategy to manage the issue of empty shops and exploit opportunities.	2013	City Council Landowners / Leaseholders
Tackling anti-social behaviour	Improve intelligence and communication between partners.	2014	Safer Peterborough Partnership. City Council Police
City Centre Ambassadors	Introduction of ambassadors to help members of the public and improve lines of reporting / communication.	2014	City Council

Objective 3 – Marketing, Promotions and Communications.

‘Market and promote the City Centre as a shopping, leisure, tourist, residential and commercial destination’

Project	Action	Target Date	Lead Partners / Organisations
City Centre Events	Continue to market events and explore / coordinate new methods of communication	Ongoing	City Council Queensgate shopping centre. Vivacity.
Communication and engagement with stakeholders	Partnership meeting groups with daytime and night time economies. To meet to maximise operational and marketing opportunities.	2013	City Council
Market Research	a) To understand the needs and aspirations of our existing & potential customers. b) To address issues in peoples perceptions of the city generating civic pride.	From 2013	Opportunity Peterborough. Queensgate Shopping Centre
Marketing Strategy	Work with in house marketing department to create a marketing strategy for the department	2013	City Council.

Objective 4 – Safety

‘Take steps to ensure that the city centre is safe and is perceived to be safe by everyone’

Project	Action	Target Date	Lead Partner / Organisations
Tackling Crime	Establish the existing Business Against Crime initiative and work towards achieving national accreditation.	2014	P:BAC City Council. Police. Night time economy stakeholders.
Tackling Perceptions of crime	Identifying negative perceptions and action and promote responses.	2015	P:BAC City Council. Police Night time economy stakeholders
Cycling and vehicles on pedestrian areas.	Coordinate efforts to educate and enforce.	2013	City Council. Police. Neighbourhood officers.
Introduction of City Centre Ambassadors	Argue for / identify funding opportunities, recruit and implement high profile ‘friendly’ ambassadors.	2014	City Council.

Objective 5 – Access

'Make access to the City Centre easier and more comfortable for all those who use it by whatever form of transport they choose to use, whenever they choose to use it' particularly by those with disabilities.

Project	Action	Target Date	Lead Partners / Organisations
Improve methods of payment to be more customer friendly.	Identify areas of improvement required and action	2016	City Council Queensgate shopping centre. Other major stakeholders.
Investigate parking and sustainable transport options as a promotional tool	Experiment to find out what works.	2015	Queensgate Shopping Centre. City Council.
City Centre Cycling Strategy	Clarify areas where allowed. Raise profile of cycling. Improve cycle storage / parking.	2013	City Council Police.
Public Transport Satisfaction.	Research to identify successes, failures and opportunities.	2014	City Council
Signage scheme for city centre	Implementation of way finding signage scheme.	2013	City Council
Identify areas for improvement in public information.	Areas for improvement in real time information for car parks & passenger transport. Areas for improvement in traffic information	2015	City Council Queensgate shopping centre. Media.
Improve accessibility for people with disabilities.	Disability access audit.	2014	City Council Disability Forum

Objective 6 – Partnership working

‘To work in successful partnership with City Centre stakeholders, to drive vitality and develop Peterborough as a vibrant destination’

Project	Action	Target Date	Lead Partners / Organisations
Create new partnerships.	Coordinate interested stakeholders to resolve issues.	Ongoing	City Council
Coordinate existing partnerships.	Identify and ensure focus of current partnerships is maximising effectiveness.	2013	City Council City Centre Stakeholders
Sharing of information.	Identify information that can be shared to coordinate into KPI's	2013 onwards	City Council City Centre Stakeholders.
Rates issues for businesses.	Investigate and implement any advantages that may be gained for businesses (especially start ups)	2013	City Council Rates Office City Centre Businesses.
Key Performance Indicators	Develop meaningful key performance indicators to monitor the performance of the city centre to include; Footfall figures Parking Figures Crime Statistics Tourism facts and figures	Quarterly report 2013	City Council.

Objective 7- Peterborough Markets.

'To improve the Ambience, vitality and economic viability of Peterborough Market'

Project	Action	Target Date	Lead Partners / Organisations.
Attract new traders (Particularly in reference to expanding the offer)	Using trade press and local organisations to promote start ups and new businesses	2013	City Council NWES Chamber of Commerce
Management	Employ new Market Manager	2013	City Council
Market improvement strategy	Devise Market Improvement strategy in association with Commercial operations team,	2013	City Council
Marketing and promotion of Market.	Implement initial strategy to raise profile of existing market and its offer	2013	City Council
Short term physical Improvements of the fixed market.	Raising standards through cleaning, repairs, maintenance and management.	2014	City Council

Objective 8. – Evening Economy

‘Encourage the sustainable development of the Evening Economy in Peterborough’

Project	Action	Target Date	Lead Partners / Organisations
Purple Flag	Meet criteria for success and gain the award.	2014	Commercial Operations. Peterborough Evening Partnership Peterborough City Council
Trading Mix	Encourage more evening economy activities attractive to wider age groups	2016	City Council. Opportunity Peterborough.
Link with the Daytime Economy	Extend the daytime economy, through extended shopping hours and events to link with the evening economy.	2014	City Council Vivacity. Queensgate Shopping Centre.
Promote the Evening Economy	Promote positive messages about the evening economy with particular emphasis on wider age group activities.	2015	City Council. Opportunity Peterborough.
Communication	Improve communication with and between evening economy operators.	2013 – Host an Evening Economy Conference 31 st July.	City Council. Evening Partnership Police. Transport providers.

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 9
24 JULY 2013	Public Report

Report of the Head of Legal Services

Contact Officer(s) – Adrian Chapman, Head of Neighbourhood Services

Paulina Ford, Senior Governance Officer

Contact Details – Tel: 01733 863887

SCRUTINY IN A DAY: A FOCUS ON WELFARE REFORM

1. PURPOSE

- 1.1 This report sets out proposals to hold an intensive, cross-scrutiny committee event focussing on the impacts of welfare reform in order to understand and mitigate against the breadth of impact on individuals, families, communities and businesses.

2. RECOMMENDATIONS

- 2.1 That a one-day Welfare Reform Scrutiny Summit be held in late autumn or early winter 2013 to understand the impact of Welfare Reform across all scrutiny agendas, and make recommendations to mitigate those impacts.
- 2.2 That a cross-scrutiny committee working group be formed to work with officers to plan the event and to oversee the implementation of recommendations from the event after it is held.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The welfare reform programme will present both opportunities and risks for many aspects of our work, and each of the priorities set out in the Sustainable Community Strategy could be impacted upon by these changes.

4. BACKGROUND

- 4.1 The 2012 Welfare Reform Act is making the biggest change to the welfare benefits system since the 1940's. These changes will have a direct impact for most benefit claimants, which for some will be significant. There may also be a number of indirect and unintended consequences, some negative (such as overcrowding) and some positive (such as greater innovation leading to new employment schemes).
- 4.2 Between 2012 and 2017, a number of important changes will come into effect on a range of welfare benefits such as housing benefit, council tax benefit, tax credits, disability living allowance and incapacity benefit amongst others. Welfare Reform will affect people both in and out of work.
- 4.3 The Act will also see the introduction of Universal Credit, which aims to simplify the current benefits system by bringing together a range of separate benefit payments into one single streamlined payment process. A key feature of Universal Credit is that it aims to provide greater support to people looking for work and will ensure that people are better off by being in work.
- 4.4 Welfare Reform will have an impact in how the council and its partners deliver support, advice and services to the public. The council will need to work even closer with local partners across the public and civil society sectors, and with businesses in delivering the changes that Welfare

Reform brings. Key to the successful implementation of Welfare Reform will be ensuring that the council and local partners have an agreed strategy and understanding of the issues and how they can be addressed.

5. KEY ISSUES

- 5.1 Given the scale and impact that changes will bring each of the council's scrutiny committees / commissions will have a strong interest in understanding these impacts on their areas of work and in making recommendations to manage these impacts.
- 5.2 It is therefore proposed that a one-day Welfare Reform Scrutiny Summit be held in late autumn/early winter 2013 to allow all committees / commissions the chance to understand in-depth and scrutinise responses on this cross-cutting agenda. The summit would provide a chance to understand the Government's strategy on Welfare Reform, and how it affects Peterborough. It will also allow the committees to understand how Welfare Reform will impact individuals, families and communities from a range of different perspectives.
- 5.3 It is proposed that the event is organised in a similar way to a conference – a number of speakers presenting on the key aspects of the reform agenda and how it is impacting or may impact on residents and businesses, followed by more in-depth work focussing in on the issues pertinent to each committee / commission. The event would be supported by robust evidence as well as case studies.
- 5.4 To ensure this important event is as relevant and meaningful as possible, it is further proposed that representatives from each scrutiny committee / commission form a working group to plan the event and to oversee delivery of the recommendations that emerge from it.

6. IMPLICATIONS

- 6.1 Focussing on a single cross-cutting theme in this way will ensure that the council's response to the opportunities and challenges presented by welfare reform is completely joined-up and has the highest possible impact.

7. CONSULTATION

- 7.1 These proposals are being presented to each scrutiny committee / commission for discussion and debate.

8. NEXT STEPS

- 8.1 If the committees agree with the recommendations set out in this report, a small cross-committee working group will be established to work with officers to plan for the event.

9. BACKGROUND DOCUMENTS

- 9.1 None

10. APPENDICES

- 10.1 None

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 10
24 JULY 2013	Public Report

Report of the Head of Legal Services

Report Author – Paulina Ford, Senior Governance Officer, Scrutiny

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

NOTICE OF INTENTION TO TAKE KEY DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Strong and Supportive Communities Scrutiny Committee outlining the content of the Notice of Intention to Take Key Decisions.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Notice of Intention to Take Key Decisions is attached at Appendix 1. The Notice contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 8 August 2013.
- 3.2 The information in the Notice of Intention to Take Key Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Notice is published fortnightly any version of the Notice published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Notice of Intention to Take Key Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Notice of Intention to Take Key Decisions

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PETERBOROUGH CITY COUNCIL'S NOTICE OF INTENTION TO TAKE KEY DECISIONS

NOTICE OF INTENTION TO TAKE KEY DECISIONS

In the period commencing 28 days after the date of publication of this notice, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual cabinet member, the name of the cabinet member is shown against the decision, in addition to details of the councillor's portfolio. If the decision is to be taken by the Cabinet, it's members are as listed below:
Cllr Cereste (Leader); Cllr Eisey; Cllr Fitzgerald; Cllr Holdich; Cllr North; Cllr Seaton; Cllr Scott; and Cllr Walsh.

This Notice should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis. Each new notice supersedes the previous notice and items may be carried over into forthcoming notices. Any questions on specific issues included on the Notice should be included on the form which appears at the back of the Notice and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

Whilst the majority of the Executive's business at the meetings listed in this Notice will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies this is indicated in the list below. A formal notice of the intention to hold the meeting, or part of it, in private, will be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

You are entitled to view any documents listed on the notice, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483), e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executive/decisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Notice, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this notice.

KEY DECISIONS FROM 8 AUGUST 2013

KEY DECISION REQUIRED	DECISION MAKER	MEETING OPEN TO PUBLIC	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER (IF ANY OTHER THAN PUBLIC REPORT)
<p>The Expansion of Woodston Primary School to two forms of entry - KEY/08AUG13/01</p> <p>Award of Contract for the Expansion of Woodston Primary School, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University</p>	N/A	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal departments and external stakeholders including ward councillors.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>The Expansion of Ravensthorpe Primary School to two forms of entry - KEY/08AUG13/02</p> <p>Award of Contract for the Expansion of Ravensthorpe Primary School, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University</p>	N/A	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders including ward councillors.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>

<p>The Expansion of Orton Wistow Primary School to two forms of entry - KEY/08AUG13/03 Award of Contract for the Expansion of Orton Wistow Primary School, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Children's Services</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders and ward councillors.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>PREVIOUSLY ADVERTISED DECISIONS</p>						
<p>Moy's End Stand Demolition and Reconstruction - KEY/03APR/12 Award of Contract for the Demolition of the Moy's End Stand and Reconstruction</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Internal and External Stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

Rolling Select List - Independent Fostering Agencies - KEY/01 JUL/12 To approve the list for independent fostering agencies.	Councillor Sheila Scott OBE Cabinet Member for Children's Services	N/A	Creating Opportunities and Tackling Inequalities	Internal and external stakeholders as appropriate.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborou.gh.gov.uk	It is not anticipated that there will be any further documents.
Clare Lodge Service Review Outcome - KEY/13NOV12/06 To approve the outcome of the service review of Clare Lodge Secure Unit.	Councillor Sheila Scott OBE Cabinet Member for Children's Services	N/A	Creating Opportunities and Tackling Inequalities	Internal and External Stakeholders as appropriate.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborou.gh.gov.uk	It is not anticipated that there will be any further documents.
Residential Approved Provider List - KEY/13NOV12/08 Create a compliant Approved Provider List for Residential units for children and young people.	Councillor Sheila Scott OBE Cabinet Member for Children's Services	N/A	Creating Opportunities and Tackling Inequalities	Internal and external stakeholders as appropriate.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborou.gh.gov.uk	It is not anticipated that there will be any further documents.
Future of Children's Play Services - KEY/13NOV12/09 To determine the future of Play Services in the city	Councillor Sheila Scott OBE Cabinet Member for Children's Services	N/A	Creating Opportunities and Tackling Inequalities.	To be undertaken with key stakeholders.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborou.gh.gov.uk	It is not anticipated that there will be any further documents.

<p>Care and Repair Framework Agreement - KEY18DEC12/01 To approve a framework agreement and schedule of rates to deliver disabled facility grant work. specifically providing disabled access to toilet and washing facilities and associated work in domestic properties.</p>	<p>Councillor Nigel North Cabinet Member for Environment Capital and Neighbourhoods</p>	<p>N/A</p>	<p>Strong and Supportive Communities</p>	<p>Relevant Internal Departments.</p>	<p>Russ Carr Care & Repair Manager Tel: 01733 863864 russ.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Award of Contract for the 413 Bus Service - KEY27DEC12/01 Award of Contract for Route 413 (Maxey to City Centre) from 1 April 2013.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal departments and external stakeholders.</p>	<p>Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Environment Capital Action Plan - KEY24JAN13/02 Approve the Plan for public consultation.</p>	<p>Cabinet</p>	<p>YES</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Four week public consultation.</p>	<p>Charlotte Palmer Climate Change Team Manager charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Fletton Parkway Junction 17 to 2 improvement scheme - KEY/24JAN13/07 To agree funding is brought forward between 2012 and 2015 in Medium Term Financial Strategy and the contract awarded for the works.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Sale of Craig Street Car Park - KEY/25MAR13/01 To approve the sale of land known as Craig Street Car Park.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant Internal and External Stakeholders and ward councillors.</p>	<p>David Gray Capital Projects Officer Tel: 01733 384531 david.gray@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Short Breaks Service - KEY/08APR13/01 Approval to award a contract for the provision of short break services for families with children and young people with disabilities.</p>	<p>Councillor Sheila Scott OBE Cabinet Member for Children's Services</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal departments.</p>	<p>Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Peterborough Highway Services 2013-2023 - KEY/18APR13/01 To approve the preferred bidder and award the contract for Peterborough Highway Services.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant Internal and External Stakeholders.</p>	<p>Andy Tatt Transport and Engineering Group Manager Tel: 01733 453469 andy.tatt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Future Cities Demonstrator - KEY/11 JUL13/01 To re-affirm the council's commitment to delivering the 'Peterborough DNA' programme as set out in the submission to the Technology Strategy Board (TSB) which attracted the award of £3M to Peterborough City Council on the 31 March 2013.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation has taken place with the Leader of the Council, the Chief Executive, Cabinet Member for Environment Capital and Neighbourhoods, the Peterborough DNA Delivery Team and approximately fifty partnership representatives at a workshop on 14th May 2013.</p>	<p>Charlotte Palmer Climate Change Team Manager charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>

<p>A1260 Longthorpe Bridge Works - KEY/25JUL13/01 To award the contract for the works, via the Eastern Highways Alliance Framework; to carry out essential strengthening and improvement works to Longthorpe Bridge.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Ward councillors and relevant internal stakeholders.</p>	<p>Simon Machen Head of Planning, Transport and Engineering Services Tel: 01733 453475 simon.machen@peterborou.gh.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>The Expansion of Fulbridge Academy to four forms of entry - KEY/25JUL13/02 Award of Contract for the Expansion of Fulbridge Academy, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University, Cabinet Member for Resources</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborou.gh.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Fletton Parkway Widening Jn17-2 - KEY/25JUL13/03 To award the contract for Site Supervision and Contract Administration.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Machen Head of Planning, Transport and Engineering Services Tel: 01733 453475 simon.machen@peterborou.gh.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>

CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Strategic Growth and Development Services
Legal and Governance Services
Policy and Research
Economic and Community Regeneration
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Finance
Internal Audit
Information Communications Technology (ICT)
Business Transformation
Strategic Improvement
Strategic Property
Waste
Customer Services
Business Support
Shared Transactional Services
Cultural Trust Client

CHILDREN'S SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB

Safeguarding, Family & Communities
Education & Resources
Strategic Commissioning & Prevention

OPERATIONS DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management, Passenger Transport)
Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets & Commercial Trading, Tourism)
Neighbourhoods (Strategic Regulatory Services, Safer Peterborough, Strategic Housing, Cohesion, Social Inclusion, Neighbourhood Management)
Operations Business Support (Finance)
Public Health

ADULT SOCIAL CARE Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Care Services Delivery (Assessment & Care Management; Integrated Learning Disability Services and HIV/AIDS; Regulated Services)
Strategic Commissioning (Mental Health & Integrated Learning Disability; Older People, Physical Disability & Sensory Impairment; Contracts, Procurement &

Compliance)
Quality, Information and Performance (Performance & Information; Strategic Safeguarding; Business Support & Governance; Business Systems Improvement;
Quality and Workforce Development)

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**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE
WORK PROGRAMME 2013/14**

Meeting Date	Item	Timing	Progress
4 June 2013 <i>Draft Report 16 May</i> <i>Final Report 23 May</i>	<p>Review of 2012/13 and Future Work Programme</p> <p>To review the work undertaken during 2012/13 and to consider the future work programme of the Committee</p> <p>Contact Officer: Paulina Ford</p> <p>Draft Homelessness Strategy 2013 - 2018</p>	10mins 20mins	
	<p>Contact Officer: Sarah Hebblethwaite</p> <p>Impact of the Welfare Reform</p>	30mins	
	<p>Contact Officer: Adrian Chapman</p> <p>CRIME AND DISORDER SCRUTINY COMMITTEE</p>		
	<p>Safer Peterborough Partnership Plan 2011-2014 (2013 Revision)</p>	55mins	
	<p>Contact Officer: Gary Goose</p>		
24 July 2013	CRIME AND DISORDER SCRUTINY COMMITTEE		
<i>Draft Report 8 July</i> <i>Final Report 15 July</i>	<p>Safer Peterborough Partnership Plan – Priority Progress Update – Reducing Crime</p> <p>To receive a report and comment on the Reducing Crime aspect of the Safer Peterborough Partnership Plan</p>	55 mins	

Meeting Date	Item	Timing	Progress
	<p>Contact Officer: Gary Goose Overview of the Operation Can Do Programme To receive and comment on a report which informs the committee on Operation CanDo.</p>		
	<p>Contact Officer: Adrian Chapman STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE Value for Money - Vivacity To receive a report and comment on what Vivacity has spent money on and how this benefitted the city economically.</p>		
	<p>Contact Officer: Ricky Fuller Commercial Operations To receive a report and comment on the City Centre Business Plan.</p>		
	<p>Contact Officer Annette Joyce Scrutiny In A Day: A Focus on Welfare Reform To receive a report on a proposal for a Scrutiny in a Day review into the Impact of Welfare Reform.</p>		
	<p>Contact Officer: Paulina Ford / Adrian Chapman CRIME AND DISORDER SCRUTINY COMMITTEE Safer Peterborough Partnership Plan – Priority Progress Update – Tackling anti-social behaviour and hate crime</p>	55 mins	
<p>11 September 2013 Draft Report 23 Aug Final Report 2</p>			

Meeting Date	Item	Timing	Progress
Sept	Contact Officer: Gary Goose Portfolio Progress Report from Cabinet Member for Community Cohesion, Safety and Public Health		
	Contact Officer: Jawaid Khan/ Cllr Walsh STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE		
	Cultural Strategy – Heritage		
	Contact Officer: Ricky Fuller Value for Money – Vivacity – Conclusion		
	Contact Officer: Ricky Fuller		
	CRIME AND DISORDER SCRUTINY COMMITTEE		
19 November 2013 <i>Draft Report 1</i> Nov <i>Final Report 8</i> Nov	Safer Peterborough Partnership Plan – Priority Progress Update – Building stronger and more supportive communities	55 mins	
	Contact Officer: Gary Goose STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE		
	Update on Cultural Strategy		
	Contact Officer: Ricky Fuller		

Meeting Date	Item	Timing	Progress
	<p>Portfolio Progress Report from Cabinet Member for Environment Capital and Neighbourhoods</p> <p>To Scrutinise and comment on the progress of the portfolio of the Cabinet Member for Environment Capital and Neighbourhoods</p> <p>Contact Officer: Adrian Chapman/Cllr North</p>		
<p>15 January 2014</p> <p><i>Draft Report 30 Dec</i></p> <p><i>Final Report 6 Jan</i></p>	<p>CRIME AND DISORDER SCRUTINY COMMITTEE</p> <p>Safer Peterborough Partnership Plan – Priority Progress Update</p> <p>Contact Officer: Gary Goose</p>	55 mins	
<p>8 or 20 January 2014</p> <p>(Joint Meeting of the Scrutiny Committees and Commissions)</p>	<p>Budget 2014/15 and Medium Term Financial Plan</p> <p>To scrutinise the Executive's proposals for the Budget 2013/14 and Medium Term Financial Plan.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>		
<p>26 March 2014</p> <p><i>Draft Report 10 Mar</i></p> <p><i>Final Report 17 Mar</i></p>	<p>CRIME AND DISORDER SCRUTINY COMMITTEE</p> <p>Annual Community Safety Plan</p> <p>Contact Officer: Gary Goose</p> <p>STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE</p> <p>Vivacity – Annual Report</p>	55 mins	

Meeting Date	Item	Timing	Progress
	<p>Contact Officer: Kevin Tighe City Centre Plan</p>		
	<p>Contact Officer: Annette Joyce</p>		

To be programmed into work programme:

- Localism Strategy – Adrian Chapman

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